

REPUBLIC OF CAMEROON



**FOREST INVESTMENT PROGRAM
(FIP – Cameroon)**

FIP SCOPING MISSION - CAMEROON
Yaoundé, September 21-25, 2015

AIDE-MEMOIRE



I. INTRODUCTION

1.1 The scoping mission relating to the preparation of the Forest Investment Program (FIP) Investment Plan took place in Yaoundé, Cameroon from September 21-25, 2015. This mission was led by the Government of Cameroon through the designated FIP focal point in the Ministry of Environment, Nature Conservation and Sustainable Development, and included the participation of representatives from the African Development Bank and the World Bank (see list of delegations in Annex 1).

1.2 Established by the multilateral development banks (MDBs), the Climate Investment Funds (CIF) aim to promote international cooperation on climate change and support developing countries in their efforts to mitigate the increase in greenhouse gas emissions and adapt to climate change. Two trust funds have been established under the CIF: (i) the Clean Technology Fund (CTF), which supports programs and projects for the demonstration, deployment, and transfer of low-carbon technologies; and (ii) the Strategic Climate Fund (SCF), which finances programs and projects that promote innovative approaches to climate change. The SCF supports three programs: the Pilot Program for Climate Resilience (PPCR), the Forest Investment Program (FIP), and the Program for Scaling-Up Renewable Energy in Low-Income Countries.

1.3 The Forest Investment Program seeks to mobilize policies, measures, and substantially scaled-up financing in order to reduce emissions from deforestation and forest degradation and promote sustainable forest management (REDD+). The FIP alone may not be able to provide the incentives needed to significantly reduce greenhouse gas emissions. It may, however, enable pilot countries to leverage the incentives, provided they are implemented in the context of a mechanism adopted by the United Nations Framework Convention for Climate Change, which, like the REDD+ mechanism under discussion, ensures the promotion and development of the forest sector.

1.4 In May 2015, the Republic of Cameroon was selected as one of the six FIP pilot countries, in view of the country's REDD+ readiness progress. Cameroon has a National Readiness Preparation Proposal (R-PP), which was approved by the Forest Carbon Partnership Facility (FCPF). Actors impacted by deforestation and forest degradation, in particular indigenous peoples and local communities, participated and were involved in the R-PP process. The R-PP is proposing a road map to build institutional and technical capacity that would enable Cameroon to participate in the international REDD+ mechanism. Furthermore, the implementation of FIP investments in Cameroon will generate important lessons for the other countries in the region. The Government of Cameroon confirmed its interest in participating in the FIP by way of a letter addressed to the FIP Committee and the duly completed questionnaire.

II. MISSION OBJECTIVES AND COMPOSITION

2.1 The scoping mission sought to initiate dialogue with the Government and the key stakeholders with a view to planning all FIP Investment Plan preparation activities. Specifically, the mission aimed to (i) discuss the goals of the FIP, its benefits, and its implementation methods in order to ensure that all stakeholders have a shared understanding and vision of the FIP; (ii) discuss how the FIP fits into and supports the REDD readiness process in Cameroon, which was launched in 2008 with support from the FCPF and other programs; (iii) discuss with stakeholders the types of activities that could be included in the FIP Investment Plan, taking the ongoing National REDD+ Strategy preparation process into account; and (iv) identify the dates and draft the Terms of Reference for the joint mission, including information on its composition, the role of each participating institution, the budget, and the steps to be followed, focusing on the skills needed for the mission, and planning of the various meetings to be held to ensure adequate coverage of the key topics.

2.2 The mission held working sessions with the REDD+ and FIP Coordination Offices to discuss FIP programming (stages and criteria for preparing the investment plan, possible areas of intervention, financing modalities, etc.). Working sessions were organized and attended by representatives of the technical and financial partners, national civil society (including the representative of the Indigenous

Peoples) and international civil society, and the private sector. These sessions provided an overview of the FIP and progress made with the national REDD+ process in Cameroon. A workshop bringing the stakeholders together was also organized to discuss the preliminary results of the mission and enabled stakeholders to raise their main concerns. At the end of the mission, this aide-mémoire summarizing the main results of the mission was reviewed and finalized at a summary meeting organized with the Technical Secretariat of the National REDD+ Coordination Office and the FIP focal point. The list of participants at these working sessions is provided in Annex 2.

2.3 The mission would like to express its heartfelt gratitude to the Government and to all the parties met (national and local institutions, civil society organizations, the private sector, technical and financial partners) for the interest they have shown in this program and for their quality contributions to the work. The mission would like to thank in particular the staffs of the Ministry of Environment, Nature Protection, and Sustainable Development and the country offices of the World Bank and African Development Bank in Yaoundé for being so accommodating.

III. RESULTS OF THE SCOPING MISSION

3.1 Contact with the authorities and identification of the stakeholders involved in the REDD+ process in Cameroon

The mission met the key actors involved in the REDD+ process in Cameroon, including the Minister of Environment, Nature Conservation, and Sustainable Development; the Minister of Forests and Wildlife; the Minister of Agriculture and Rural Development, the Director General for Cooperation at MINEPAT, members of the Technical Secretariat of the National REDD+ Coordination Office, representatives of civil society, and the main technical and financial partners. The mission also met with the United Kingdom's High Commissioner to Cameroon. These meetings provided a forum to share information on the Forest Investment Program, in particular its context, objectives, expected outcomes, and implementation procedures and methods in order to ensure a sound understanding and shared vision of the program among the actors. It was agreed and confirmed that a participatory approach involving the private sector will be adopted to carry out the investment plan preparation process.

3.2 Strategic alignment of the investment plan

The FIP is in line with Cameroon's REDD+ Strategy, in particular with respect to the key strategy areas identified in the context of the R-PP. In this regard, agricultural intensification and sedentarization, the modernization of livestock farming, and the reduction of the share of firewood in energy consumption in Cameroon through the promotion of improved stoves, could be areas for consideration. The issue of reforestation in the northern part of the country was also raised. It was decided that the FIP should take account of all strategy documents covering general policies, sectoral aspects (DSCE 2010-2022, policies on forests, the environment, agriculture, etc.), and regional policies (COMIFAC Convergence Plan). The two parties also agreed that the preparation of the investment plan should take into account the new initiative for the Central African Forest Initiative (CAFI) and the Green Climate Fund (GCF), the resources of which could be mobilized for its financing.

3.3 Relationship between the FIP and the national REDD+ process and review of the existing documentation on the REDD+ challenge

As part of the progress report on the REDD+ process in Cameroon, the mission drew up a non-exhaustive list of the available documents that will be useful during the investment plan preparation process. The investment plan is intended to be a tool for selecting initiatives (projects) that could best serve to curb the drivers of deforestation and forest degradation. A more exhaustive list of the core documents should be prepared at the start of the investment plan preparation process. The stakeholders

were asked to assist in the collection of all the relevant documentation to be taken into account in the analysis and preparation of the plan. The mission noted that the study on the drivers of deforestation and forest degradation on a national scale had not yet been conducted, but was nevertheless reassured by the fact that reports on a number of regions (southwest and east) are available. The 2013 World Bank study on deforestation trends in Central Africa should be of great interest. Supplementary information will be necessary to provide input for the plan. Resources from the preparation grant could be used for specific areas.

The following table summarizes a number of the current aspects of the REDD+ process that will serve as a basis in particular for the preparation of the FIP Investment Plan.

REDD+ Preparation Process	Role in the FIP
National REDD+ Coordination Office/REDD+ Technical Secretariat (with dedicated staff for REDD+ preparation activities)	Execution, including preparation of the FIP Investment Plan and specific investment programs
National REDD+ Committee/ REDD+ Technical Secretariat	Management of FIP activities
REDD+ Consultation Plan	The Consultation Plan developed for the National REDD+ process provides avenues for consultations on the FIP Investment Plan
Strategic Environmental and Social Assessment (SESA) of the National REDD+ Strategy	Tool for analysis of the social and environmental risks and the safeguards to be applied to the FIP investment strategy
Identification of REDD+ activities	Which will determine the priority intervention areas in the FIP Investment Plan

3.4 Planning of Cameroon’s FIP Investment Plan preparation activities

The mission agreed on an activity plan that takes FIP requirements into account. Completion of the investment plan is usually expected no later than 18 months following notification to a country of its eligibility for the grant. On that basis, it was agreed that the preparation activities will be grouped around four areas:

- *Administrative process for mobilizing grant resources.* The financing request is sent to the CIF Administrative Unit (CFI AU); at the same time the entire procedure for opening the designated account gets underway and the process to sign the grant agreement with all related legal aspects is launched;
- *Technical preparation:* The process for drafting the Terms of Reference to be used to recruit consultants will be launched. The consultant identification and hiring process will also have to be conducted;
- *Joint missions:* It was agreed that two joint missions, at four-month intervals, will be planned;
- Validation and submission of the investment plan.

The Government of Cameroon has signaled its intention to submit the FIP Investment Plan to the FIP Sub-Committee in October **2016**. To achieve this goal, strategy preparations led by the FIP focal point will get underway immediately at the National REDD+ Coordination Office.

The Government requested the **US\$250,000 preparation grant** allocated by the FIP for preparation of the investment plan. This grant should be used for the following purposes: (i) hire the experts needed to prepare the plan (international expert and local experts); (ii) organize consultation workshops for stakeholders, including the private sector; and (iii) organize consultations with the stakeholders on the FIP Investment Plan. Administrative responsibility for management of this grant will be communicated by the Government.

The mission shared the process for preparing the FIP request with the Government. This request should be accompanied by the ToR for the joint mission. Most of the information needed to prepare the FIP Investment Plan is already available in the various REDD+ documents for Cameroon. However, a number of the plan’s aspects will need to be developed further with information from other sources, or supplemented by specific activities to be programmed in the months ahead (see table below).

Aspects of the investment plan	Comments from the mission
1. Country context and sector analysis	Information available
2. Identification of emissions reduction opportunities	Ideas are included in the R-PP and other documents such as the PNIA (National Agricultural Investment Program); however, the study on the drivers of deforestation will facilitate effective identification of opportunities
3. Regulatory and political framework	Information is available; however, the analysis of the governance framework must be undertaken
4. Co-benefits of the strategy	Highlight these aspects in the strategy
5. Collaboration between MDBs and other partners	Highlight the partnership with the private sector, including the MDB programs underway
6. Identification of and rationale for programs to be cofinanced by the FIP	With regard to preparation of the investment plan, the key issue is prioritization of the investments and coordination between sector and enabling programs
7. Implementation potential and risk assessment	Clarify how the anticipated programs will be managed and executed, while evaluating the existing gap between the capacity needed to ensure the satisfactory performance of the programs and the current capacity, and presenting the plan to bridge this gap. Identify the crosscutting risks and specific risks through proposed actions, based on the vision of the various stakeholders. The Strategic Environmental and Social Assessment (SESA) tool can be used as well to identify social and environmental risks.
8. Financing instruments and plan	The plan should clarify how FIP resources will be managed and coordinated with the programming process for public investment and with the other sources of financing. Clarify the FIP investment modalities (subsidies, guarantees, concessional financing, etc.).
9. FIP results framework	

3.5 Institutional mechanism to be put in place for preparation of the investment plan

The mission agreed with the authorities that the institutional arrangements put in place under REDD+ will be used during preparation of the investment plan. The authorities insisted on the need to work with the existing entities with a view to strengthening ownership. To that end, the Technical Secretariat will provide technical support to the FIP focal point, who will serve as the main authorizing officer for the FIP grant. The Fiduciary Unit of the Technical Secretariat possesses adequate technical capacity to manage the grant resources. With respect to management of the process, it was agreed that the Multi-Stakeholder Working Group to be established by MINEPDED will provide technical support and the REDD+ Steering Committee will endorse the investment plan. A request was made for the Steering Committee to be kept apprised throughout the preparation process of the progress made.

The Ministry of Forests and Wildlife should be at the center of the FIP preparation and validation process. To that end, it was agreed that MINFOF would play an active role in the preparation of the joint missions and in the drafting of the ToR for the consultants. A mechanism for the prior validation of the documents must be put in place in the ministries responsible for the economy, the environment, and forests.

3.6 Communication and consultation process for the actors during the investment plan preparation phase

The mission was informed that a stakeholder consultation plan was being finalized. This plan, which initially focused solely on the preparation activities for the National REDD+ Strategy, should incorporate the aspects relating to the investment plan in order to strengthen consistency and the critical link between preparation of the strategy and preparation of the investment plan. These two aspects are integral to the REDD+ process. The mission was also informed that a REDD+ communication strategy was available. It recommends that this communication strategy be broken down into a simple communication plan geared toward better dissemination of actions conducted. The creation of an interactive platform in the form of a web page where all stakeholder contributions can be transmitted will also be important.

3.7 Division of the roles and responsibilities of the key actor in the process, including the two multilateral banks

The mission agreed that the Government of Cameroon, through the National REDD+ Coordination Office, will lead the preparation process. The two multilateral banks will provide ongoing technical support during and outside of the joint missions. The mission reiterated the importance of the participatory approach in the formulation of the investment plan. All stakeholders must be mobilized.

The authorities indicated that they will inform the FIP of their choice of lead MDB following completion of the mission. It was agreed, however, that the leadership role assumed by one bank would not confer it with the sole authority to make decisions relating to the process. The Government looks forward to receiving assistance from all of these banks with the preparation of a robust investment plan that is likely to be funded once finalized.

3.8 Procedures and schedule for mobilization of the FIP grant for the preparation of the investment plan

It was agreed that the lead MDB shall inform the Government of the mobilization procedures and schedule. In view of the urgent need to expedite the process, the option of prefinancing of the preparation activities during the mobilization process for grant resources was explored. The procedures will be defined and approved once the lead bank has been designated.

3.9 Programming and organization of the joint FIP mission

The joint mission seeks to help Cameroon develop an investment plan for the programs and projects to be implemented under the FIP, and to calculate its cost. The Government will lead the mission and will invite the key stakeholders from government bodies, non-governmental organizations (including the representatives of local communities and indigenous peoples), and the private sector. Invitations will also be extended to international technical and financial partners, including the FCPF, UN-REDD, the Congo Basin Forest Fund, and bilateral and multilateral development agencies. The Terms of Reference for the joint mission (see draft in Annex 4) must include the composition of the mission, the budgets required by each MDB, the names and addresses of the participants from the Government and the MDBs, and the proposed timetable for meetings, consultations, and travel. They will be submitted to the MDB Committee for approval of the budget allocated to the MDBs.

The first joint mission will take place in **Yaoundé** in March 2016 **and should definitely not exceed** two weeks. The primary goal of this joint mission will be to assess the initial version of the FIP Investment Plan prepared by the Government and provide suggestions. The second joint mission will be scheduled for July 2016.

3.9 Private sector and financing modalities

One of the goals of the Climate Investment Funds (CIF) is to pool financing for climate solutions with other development resources from the MDBs, governments, and the private sector, with a view to attracting substantial additional funds. In light of the considerable financing needs, it was agreed that the investment plan would be developed with a view to attracting additional resources from the private sector.

3.10 Environmental and Social Safeguards

MDB safeguards will be used to analyze the environmental and social risks associated with the FIP Investment Plan. Given that the FIP plan is a planning tool that is closely linked to the National REDD+ Strategy being prepared, the mission viewed the Strategic Environmental and Social Assessment to be conducted by the Government in the context of REDD preparation (with FCPF financing) as the appropriate safeguard tool for the FIP as well. The mission also clarified that each program or project to be financed by the FIP will be analyzed in accordance with the safeguard policies of the MDB responsible for its management.

3.11 Issues raised by the stakeholders during open working sessions

During the workshop organized for this purpose, the stakeholders discussed the mission's preliminary results, shared their experiences, made reference to the studies conducted, and raised concerns. One such concern was the inclusive nature of the FIP preparation process, particularly the active participation of sectors. The stakeholders also insisted on adherence to the timetable to ensure the preparation of Cameroon's investment plan within the specified timeframe. They also insisted on Cameroon's requisite ownership of the entire process. The MDBs seized the opportunity to make a number of presentations covering the main preliminary conclusions of the mission; general comments on the FIP, the mobilization of FIP resources, the schedule of activities for preparation of the investment plan, the review process, and the joint missions. The draft timetable was also presented. Lastly, all FIP documentation and the formats were provided to the participants.

IV. CONCLUSIONS AND RECOMMENDATIONS OF THE FIP SCOPING MISSION

The scoping mission was carried out in good conditions and all the items listed in the terms of reference were reviewed. It assessed in particular the current status of the REDD+ strategy development process, the status of studies that are available and those to be conducted, especially relating to the drivers of deforestation, the programming and ToR for the joint mission, stakeholder consultation, the commitment of the national authorities, and planning of the process to develop the investment strategy and the institutional mechanism to be put in place. The mission recommends that the agreed timetable be respected and that the investment plan take new initiatives into account and incorporate the concept of development and landscape.

V. NEXT STEPS FOR FIP PROGRAMMING IN CAMEROON

Activity	Responsible Entity	Date
Finalization of the ToR for the joint mission	MDB	Oct 2015
Submission of the investment plan preparation grant request	FIP Coord	Oct. 9, 2015
Launch of the call for expressions of interest to recruit consultants	FIP Coord	Nov 2015
Issuance of invitations for the joint missions	MINEPDED	15//2015 Jan 2016
First draft of the investment plan	FIP Coord	Feb 2016
Joint mission	MDBs	March 2016
Signing of the investment plan preparation grant agreement	MDB/ MINEPDED	
Submission of the investment plan to the FIP Sub-Committee	MINEPDED	October 2016
Review of the investment plan by the FIP Sub-Committee	FIP S/C	Oct-Nov 2016

Annex 1. Composition and Agenda for the Scoping Mission

A. Composition of the scoping mission

1. International team

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2. National team

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B. Joint Mission Agenda

Day	Time	Activity	Observations	Venue
Day 1	9:00 a.m. – 12 noon	Internal meeting of the international members of the mission	Meeting to discuss the agenda, work methodology, and expected outcomes	AfDB
	2:00 -6:00 p.m.	Kick-off meeting with the Cameroonian authorities	Meeting chaired by the Minister (based on his availability)	MINEPDED
		Discussion with the Government’s team (MINEPDED and NC-REDD)	Validation agenda Progress made with the National REDD Strategy Review of the results of the mission and other recommendations stemming from the audio/video conferences Presentation of the preliminary strategy	
Day 2	9:00 a.m.- 12 noon	Discussion with the Government’s team (MINEPDED and NC-REDD)	Discussion on the financing modalities Role of the private sector	
	1:00-3:00 p.m.	Meeting with the technical and financial partners	- Feedback on the preliminary Investment Strategy	
	3:30 – 5:30 p.m.	Meeting with the private sector on the Investment Strategy	- Discussions on the role and expectations of the private sector	
Day 3	9:00 – 11:00 a.m.	Meeting with civil society on the Investment Strategy	- Meeting with an expanded civil society group	
	1:00 – 3:00 p.m.	Meeting with members of the National REDD Committee and the REDD Interministerial Committee		
Day 4	9:00 – 11:00 a.m.	Meeting on FIP monitoring, the FIP logical framework, and the link with the national MNV system		
	1:00 – 3:00 p.m.	Meetings between the Government’s team and the mission		

Day 5	9:00 a.m.- 12 noon	Internal meeting of the members of the mission	Preparation of the mission's aide- mémoire	
	2:00 p.m.	Feedback meeting with the Government	Chaired by the Ministry (based on his availability)	
Day 6	Field visit. Visit to a project to be identified.			

Annex 2: Participants at the Open Sessions

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Annex 3: Terms of Reference for the Scoping Mission

**TERMS OF REFERENCE FOR THE SCOPING MISSION RELATING TO THE
PREPARATION OF THE
FOREST INVESTMENT PROGRAM (FIP) INVESTMENT PLAN FOR CAMEROON
September 21 - 25, 2015**

1- Context

With close to 22 million hectares of forest, that is, 41.4 percent of its territory, Cameroon is part of the Congo Basin forest, with considerable ecological diversity. The country is subdivided into five agroecological zones defined based on their ecological, climatic, and edaphic characteristics (bimodal rainfall forest, monomodal rainfall rainforest; highlands; high savannah areas in the Guinean and Sudano-Sahelian areas).

Cameroon has been involved in the REDD+ process since its emergence onto the international arena. Cameroon's first step was the validation of the country's Readiness Proposal Idea Note (R-PIN) in 2008. In June 2011, drafting of the Readiness Preparation Proposal (R-PP) was launched. The R-PP was presented at the Participants Committee meeting held in Brazzaville in October 2012. The final version was approved in February 2013.

In March 2015, the Government of Cameroon officially submitted an expression of interest to the Forest Investment Program (FIP) following the expression of interest launched by the CIF Administration Unit (CIF AU) in January 2015. The expression of interest was structured around the REDD+ sectoral activities and crosscutting interventions. The expression of interest focused on activities aimed at decreasing the pressure on forests as well as reducing deforestation and forest degradation, in particular through scaling up agriculture and livestock production, strengthening conservation efforts, the promotion of REDD+ pilot projects, forest regeneration, and reforestation. In terms of crosscutting interventions, the expression of interest proposed the preparation of a multi-use investment plan, the establishment and institutionalization of measures aimed at overcoming the numerous barriers to sustainable natural resource management, and strengthening of the inclusive stakeholder consultation process.

In May 2015, the FIP Sub-Committee selected Cameroon as one of the six new pilot countries to receive a grant of US\$250,000 to draft its investment plan.

The FIP is one of four Climate Investment Funds (CIF) programs. It aims to leverage resources to help developing countries reduce deforestation and forest degradation through the REDD+ process. Resources are granted based on a programmatic approach following the broadest possible inclusive consultation process to prepare the investment plans.

2- Purpose of the Mission

The scoping mission is part of the process of preparing Cameroon's FIP Investment Plan. It aims to initiate dialogue with the Government of Cameroon as well as key stakeholders to identify and plan activities that would facilitate sound preparation of the country's Forest Investment Program Investment Plan.

Specifically, the mission will include the following tasks:

- (i) Contact the authorities and the stakeholders involved in the REDD+ process in Cameroon and discuss the FIP with them, specifically its context, objectives, expected outcomes, and implementation procedures and methods, to ensure a thorough understanding and a common vision of the program among the actors;
- (ii) Identify the key stakeholders to be included in the process of preparing Cameroon's FIP Investment Plan;
- (iii) Discuss the broad outlines of the expression of interest submitted by Cameroon and, in particular, how the FIP will fit into the REDD+ preparation process undertaken by Cameroon in 2008 with support from the Forest Carbon Partnership Facility (FCPF);
- (iv) Review the existing documentation on the issue of sustainable forest management in Cameroon and identify the information gaps and additional studies required to prepare Cameroon's FIP Investment Plan;
- (v) Agree on the communication and consultation process for actors during the investment plan preparation stage;
- (vi) Agree on the roles and responsibilities of the key actors in the process, including the two multilateral banks, with authorities;
- (vii) Identify and plan the activities associated with the preparation of Cameroon's FIP Investment Plan;
- (viii) Determine the institutional arrangements to be established to prepare the investment plan;
- (ix) Determine the procedures, steps, and schedule for mobilization of the FIP grant to prepare the investment plan;
- (x) Determine the schedule for joint missions.

3- Expected Outcomes

- (i) Representatives of the World Bank and the African Development Bank have contacted the Cameroonian authorities and all other Cameroonian stakeholders;
- (ii) The FIP objectives, issues, and procedures have been identified by the actors;
- (iii) The firm establishment of the FIP in connection with the REDD+ process is further clarified;
- (iv) The activities associated with the preparation of the investment plan are identified and planned;
- (v) Institutional arrangements for preparation of Cameroon's FIP Investment Plan are defined;
- (vi) The responsibilities of the various actors, including the multilateral banks, are clarified; and
- (vii) The steps and procedures for mobilizing the preparation grant are defined.

4- Composition of the Mission

World Bank (indicative list)

Emeran Serge Menang Evouna, Senior Environmental Specialist and Task Team Leader

Doina Petrescu, Sustainable Development Program Leader

Amadou Ncharé, Agricultural Economist

Kristyna Bishop, Social Development Specialist

Odilia Renata, Communications Associate

Jeanne d'Arc Edima, Program Assistant

African Development Bank (indicative list)

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Gareth B. P. J. Phillips, Chief Climate and Green Growth Officer

Aly Cisse, Principal Country Programme Officer

Garba Laouali, Senior Environmentalist

Albert Nyaga, Rural Development Specialist

Judes Bissakonou, Social Development Specialist

Cyrille Ekoumou, Consultant, Forest Management

Annex 4: Mission Agenda

Time	Activity	Observations	Venue
September 21, 2015			
8:30-9:45 a.m.	Contact with Country Managers Internal meeting of participants from the multilateral banks (World Bank, AfDB)	Harmonization of viewpoints and messages	OK
10:00-10:30 a.m.	Meeting with the FIP focal point and the National REDD+ Coordinator	Discussions of key message to be shared with officials	OK
2:00-6:00 p.m.	Meeting with the multisectoral technical working group and the REDD+ National Coordination Office	Discussion of issues relating to the FIP and in particular, the Cameroonian FIP Validation of the mission agenda	OK
4:00 p.m.	Meeting with the Minister of Agriculture and Rural Development	Presentation of the mission	OK
September 22, 2015			
9:00 a.m.	Meeting with DGCOOP, MINEPAT		OK
12 noon-2:00 p.m.	Meeting with the Minister of Environment, Nature Conservation, and Sustainable Development	Presentation of the mission	OK
2:00 p.m.	Meeting with World Bank and AfDB teams	Discussion of the Aide-mémoire	OK
3:00 p.m.	Meeting with the REDD+ National Coordination Office		OK
September 22, 2015			
10:00 a.m.-2:30 p.m.	Meeting with the REDD+ technical and financial partners (EU, AFD, KfW, FAO, IUCN, CIFOR, ITTA, WWF, JICA, WCS, CIRAD, etc.)	Presentation of the mission and FIP issues and the potential role of CSOs Discussion of the stakeholder consultation process	OK

2:00-3:00 p.m.	Meeting with the Minister of Forests and Wildlife	Presentation of the mission	OK
4:00-5:00 p.m.	Meeting with the High Commissioner of the United Kingdom to Cameroon	Presentation of the mission	OK
5:30-7:00 p.m.	Meeting with the REDD+ National Coordination Office and the FIP Focal Point on the Aide mémoire and the [text omitted]		OK
September 24, 2015			
	Work done internally by the two banks		OK
September 25, 2015			
	Work done internally by the two banks		OK

Annex 5: Draft Terms of Reference for the first joint mission

Annex: Terms of Reference for the Joint Mission

**FIP – Cameroon
Joint Mission
March 2016
Terms of Reference**

***FOREST INVESTMENT PROGRAM
(FIP – Cameroon)***

**First JOINT MISSION
March 2016**

===o TERMS OF REFERENCE o===



1. Context

Established by the multilateral development banks, the Climate Investment Funds (CIF) (MDB) aim to promote international cooperation on climate change and support developing countries in their efforts to mitigate the increase in greenhouse gas emissions and adapt to climate change. The Forest Investment Program (FIP) is one of the funds within the CIF that aims to **mobilize policies, measures, and substantially scaled-up financing to facilitate the reduction of deforestation and forest degradation (REDD+) and promote sustainable forest management**. The FIP alone may not be able to provide the incentives needed to significantly reduce greenhouse gas emissions. It may, however, enable pilot countries to leverage the incentives, provided they are implemented in the context of a mechanism adopted by the United Nations Framework Convention for Climate Change, which, like the REDD+ mechanism, ensures the promotion and development of the forest sector.

The main purpose of the FIP is to **support developing countries' REDD efforts**, providing up-front bridge financing for readiness reforms and public and private investments identified through national REDD readiness strategy building efforts, while taking into account opportunities to help them adapt to the impacts of climate change on forests and to contribute to multiple benefits such as biodiversity conservation, protection of the rights of indigenous peoples and local communities, poverty reduction, and rural livelihoods enhancements. The FIP will also finance efforts to address the underlying causes of deforestation and forest degradation and to overcome barriers that have hindered past efforts to do so. The FIP will be designed with a view to achieving the following four specific objectives:

- **Initiate and facilitate steps toward transformational change** in developing countries' forest-related policies and practices;
- **Pilot replicable models** to generate understanding and learning of the links between the implementation of forest-related investments, policies and measures and long-term emission reductions and conservation, sustainable management of forests and the enhancement of forest carbon stocks in developing countries. By committing to apply a priori and ex post impact assessment of programs and projects, the FIP will ensure that the outcomes and effectiveness of FIP-supported interventions in reducing deforestation and forest degradation can be measured;
- **Facilitate the leveraging of additional financial resources** for REDD, including through a possible UNFCCC forest mechanism, leading to an effective and sustained reduction of deforestation and forest degradation, thereby enhancing the sustainable management of forests; and
- **Provide valuable experience** and feedback in the context of the UNFCCC deliberations on REDD.

In order to achieve the above-mentioned objectives, the FIP will finance and promote investments in the following areas in particular:

- **Institutional capacity, forest governance and information** such as implementation of systems for forest monitoring, information management and inventory; support for legal, financial and institutional development including forest law enforcement, cadastral mapping and land tenure reform; removal of perverse incentives favoring deforestation and degradation; cross-sectoral

and landscape-based planning exercises; transfer of environmentally sound technology; and capacity building of indigenous peoples and local communities;

- **Investments in forest mitigation measures, including forest ecosystem services** such as: forest conservation; promotion of payments for environmental services and other equitable benefit-sharing arrangements; restoration and sustainable management of degraded forests and landscapes; afforestation and reforestation on previously deforested land; restructuring of forest industries and promotion of company-community partnerships; forest protection measures; improved land management practices; and promotion of forest and chain of custody certification;
- **Investments outside the forest sector necessary to reduce the pressure on forests** such as alternative livelihood and poverty reduction opportunities; alternative energy programs; agricultural investments in the context of rationalized land-use planning; and agricultural intensification including agro-forestry.

Consequently, the multilateral development banks (MDBs) came together to support the Government, in consultation with all stakeholders--the United Nations, bilateral partners, the private sector, and civil society organizations--to establish the Investment Strategy preparation process to develop the FIP.

FIP preparation includes the following phases:

- Establishment of the permanent multisectoral technical team
- FIP preparation
 - Analytical work and identification of investment priorities
 - Preparation of the Investment Strategy
 - Validation of the Investment Strategy at a national workshop (joint mission)
 - Project preparation and finalization of the FIP
 - Submission of the FIP to the FIP-SC for approval
 - Drafting of projects after FIP approval
- FIP implementation:
 - Implementation of FIP projects

In May 2015, the Republic of Cameroon was selected as one of the pilot countries to receive various types of assistance to prepare a Forest Investment Program (FIP). This selection took the country's REDD readiness progress into account. Cameroon's R-PP document was validated in February 2013 by the World Bank's Forest Carbon Partnership Facility (FCPF) Participants Committee. Actors impacted by deforestation and forest degradation, in particular indigenous peoples and local communities, participated and were involved in the R-PP process. Cameroon's R-PP is therefore the product of consultations held at all levels (national, regional, and local) and in all agro-ecological zones.

Cameroon's R-PP proposes a roadmap aimed at building institutional and technical capacity with the overarching goal of producing the national REDD+ strategy.

2. Overview of the Scoping Mission

To prepare the joint mission for the Cameroon FIP, a **scoping mission** composed of representatives of MDBs (World Bank and AfDB), as well as observer members (Congo Basin Forests), was held in Yaoundé from September 21-25, 2015.

This scoping mission of the multilateral development banks (MDBs) helped launch a dialogue with the Government and a planning process with the national authorities of all of the FIP preparation activities. Led by Dr. Haman Unusa, FIP Focal Point at the Ministry of Environment and Sustainable Development, and with the participation of representatives from the World Bank and the African Development Bank, this preparatory mission helped:

1. Discuss the goals of the FIP program, its consequences, and the procedures for its application in Cameroon to ensure a shared understanding and vision of the FIP in Cameroon by all stakeholders;
2. Solicit stakeholders' viewpoints on the types of activities that should be included in this program in Cameroon;
3. Discuss how the FIP fits into and supports the preparation process for the REDD+ national strategy;
4. Review the existing analytical, strategic, programming, and planning studies in the areas of forestry, natural resource management, rural development, climate change, natural disaster management, and all documentation that could guide preparation of the Investment Strategy;
5. Identify and agree with the Government on the dates for the joint mission, its composition, the role of each institution, the budget, and future steps, focusing on the types of skills that will be needed for the mission, and the plan for various meetings to ensure thorough coverage of key subjects, including the Government's specific needs.

The preparatory meeting also helped:

1. Ensure full comprehension of the FIP by all and harmonize the viewpoints to build a common vision for FIP preparation in Cameroon among all stakeholders;
2. Confirm the commitment and availability of stakeholders to support the FIP in a transparent information-sharing and discussion process;
3. Base the FIP on national reference policies (Vision 2035, Employment Strategy Paper (DSCE), ministerial and sectoral strategies and programs);
4. Confirm the firm establishment, at the institutional level, of the FIP in MINEPED, which will be managed on a day-to-day basis by the technical secretariat of the REDD technical committee;
5. Set the date for submission of the FIP-Cameroon to the FIP-SC in May 2016 for approval during the next FIP-SC meeting;
6. Engage in broad dialogue with civil society, technical and financial partners, and the sectoral ministries involved in the REDD+ process in Cameroon.

Subsequent to the preparation meeting, **a plan of action for the next stages of the process was agreed upon**, involving four major groups of activity, namely:

1. Administrative preparation for the process;
2. Mobilization of technical experts and the gathering of missing data;
3. FIP preparation;
4. Submission for validation.

Description of the Joint Mission

The **main objective** of the first joint mission is to support Cameroon with preparation of the FIP Investment Plan and review, with all stakeholders, the investment priorities identified as well as the preliminary list of planned projects.

The **specific objectives** are the following:

- Examine the extent to which the recommendations of the scoping mission were implemented;
- Analyze the relevance of investment priorities proposed and discuss them with the government and the other stakeholders (technical and financial partners, members of national civil society, and representatives of indigenous peoples) with a view to finalizing them for presentation to the FIP Sub-Committee;
- Examine the preliminary list of planned projects based on the investment priorities proposed;
- Examine the consistency and suitability of the proposed investment priorities relative to other major initiatives and financing opportunities apart from the FIP;
- Discuss the methods of mobilizing the private sector with respect to program implementation, as well as the possible mechanisms for managing FIP funds;
- Discuss the issues associated with follow up of the FIP Investment Plan and its programs and the link to the national monitoring, notification, and verification (MNV) system;
- Conduct a site visit if necessary.

The mission will hold working sessions with the technical and financial partners to ensure consistency between the investment plan and the activities being carried out by each partner.

The expected outcomes of the mission include the following:

- A.** An aide-mémoire describing the process, the key findings and recommendations made by the joint mission; and
- B.** A technical analysis of preliminary proposals that will include:
 - (i) The strengths and weaknesses of the preliminary investment priorities that will be identified and shared with the Government and all stakeholders;
 - (ii) Financing modalities for the investment plan as well as the role of each stakeholder, including the private sector;
 - (iii) The specific concerns of civil society with respect to the investment plan;
 - (iv) A detailed schedule validated by the Government to finalize the investment plan and present it to the FIP Sub-Committee.

The tasks carried out by the joint mission should help the Government of Cameroon effectively carry out the FIP investment plan preparation process through broad consultation, dialogue with the main stakeholders, and analysis of the key development policies, strategies, and plans.

The activities will be led by the Government of Cameroon and the MDBs will provide support. First, both parties will hold regular preparatory meetings (audioconferences/videoconferences) in order to streamline the actual mission.

The duties of the mission will be based on the outcomes of the inventory and analysis process, which will be carried out by consultants under the supervision of the REDD+ technical secretariat and will

cover relevant areas such as forestry, natural resource management, rural development, and climate change. It will also include the analysis of policies, strategies (DSCE, PNIA, PANLC, rural subsector strategy, forest subsector strategy, MINEPDED strategy), plans, budgets, and programs/activities. The MDBs will be able to provide assistance with consolidating the analysis and identifying the main shortcomings and the bottlenecks impeding sustainable forest management in Cameroon.

The mission will examine these priorities and ensure their validation by the Government. The validation process, carried out in the context of a national workshop, will cover:

- **Institutional analysis**, confirmation of the major actors, definition of their roles and responsibilities;
- Possible identification of additional analysis of **shortcomings and obstacles**;
- **Recommendations in terms of priority themes** to incorporate sustainable forest management into the development plans and national policies and promote the involvement of all stakeholders, particularly civil society and the private sector.

During the joint mission, the MDBs will focus their efforts on the following:

- Broad consultations with all key stakeholders,
- Agreement on the priority sectors and FIP activities,
- Assisting the Government with finalization of the Investment Strategy.

Broad consultations with key stakeholders

The mission will consult with the following actors:

- **National institutions**
- **MINEPAT**
- **MINFOF**
- **MINEPDED**
- **MINEPIA**
- **MINAS**
- **MINADER**
- **MINEE**
- **MINDCAF**
- **MINTP**
- **MINPROFF**
- **Private sector organizations**
- **Civil society organizations including indigenous peoples and vulnerable groups**
 - **REDD+ and FLEGT civil society platforms**
 - **WWF**
 - **IUCN**
 - **WCS**
- **Academic and research organizations**
 - **Université de Yaoundé 1**
 - **Université de Dschang**
 - **CIFOR**
 - **IRAD**
 - **ICRAF**
 - **CIRAD**
- **National development projects and programs**
- **Bilateral and multilateral partners:**

- UK
 - UNDP
 - IFAD
 - European Commission/European Union
 - AFD
 - GTZ
 - KfW
 - JICA
-
- **Regional technical organizations**
 - **COMIFAC**

Composition of the mission

The two tables below list the participants in the mission from the multilateral development banks (MDBs) and national institutions.

Table 1: List of Potential MDB Experts participating in the Joint Mission

Emeran Serge Menang Evouna	Co-Mission Leader, Sr. Environmental Specialist	IDA/IBRD
Loic Braune	Natural Resource Management Specialist	IDA/IBRD
Odilia Renata Hebga	Communication Specialist	IDA/IBRD
Consultant	Forest/REDD Specialist/Investment Plan Document	IDA/IBRD
Doina Petrescu	Program Leader	IDA/IBRD
Amadou Ncharé	Agricultural Economist Specialist	IDA/IBRD
Consultant	Energy/ Economist Specialist	IDA/IBRD
Kristyna Bishop	Social Safeguards Specialist	IDA/IBRD
Jeanne d’Arc Edima	Program Assistant	IDA/IBRD
Samba Tounkara	Co-Mission Leader and AfDB Team Leader	AfDB
Modibo Traore	Chief Natural Resource Expert	AfDB
Gareth Phillips	Chief Climate & Green Growth Officer	AfDB
Ali Cisse	Principal Country Programme Officer	AfDB
Judes Bissakonou	Rural Development Specialist	AfDB
Christiane Bollo-Tema	Private Sector Specialist	AfDB
Nathalie Gahunga	Chief Gender Specialist	AfDB
Paul Djogbenou (Consultant)	Forestry Management + Governance	AfDB
Consultant to be recruited	Forestry and FIP specialist/REDD+	CBFF/AfDB
Consultant to be recruited	Forestry Technology and Value-Added specialist	CBFF/AfDB
Local staff	Admin Assistant	AfDB

Table 2: List of Potential Experts from the National Institutions participating in the Joint Mission

Name	Institution
AMOUGOU Joseph A.	MINEPDED/SDMCC
NZOGANG Daniele	NC-REDD+
ZOUH Tem Isabella	NC-REDD+
TCHINDA Tazo Simplicie	MINT/DMN
MAMOOU Tientcheu Brice	NC-REDD+
BOUBA Hawe	AIWO-CAN
HAMAN Unusa	MINEPDED
MINLEND Sidonie	MINAS
NTSAGA MBOLE Yves	DGCOOP/MINEPAT
Dr. ASUTAKANG James	PM Office
EBOLO Gilles Arsene	MINDCAF
Pr. TCHINDJANG Mesmin	Université de Yaoundé I
ONGOUA Martine	MINPROFF
ETAME AKOULONG Jean Jacques	MINADER
NKIE Martin Cyrille	MINFOF
ASSAN GOMSE	MINFOF
MOKOM Clorine	NC-REDD+/MINEPDED
NGALLE AVA Nicole Blanche	SDACL/OUNOUDT
TIOMO DONGFACK Emmanuel	CEW
AKEM Joseph Aristide	PAST/REDD+
EFOUBA Alinga	FOPESS
MOUEL NJOCK Jacques Delmas	FOPESS
BILACK GARKA Armand Blaise	MINTOUL
BIGNOM Blaise	CONSULTANT MINEPDED
MOMO Achille	CONSULTANT MINEPDED
Dr. MEKE SOUNG Pierre N.	MINEPIA
OIOA Venant	NC-REDD+

Annex 1: Draft Mission Agenda

Day	Time	Activity	Observations	Venue
Day 1	9:00 a.m. – 12 noon	Internal meeting of the international members of the mission	Meeting to discuss the agenda, work methodology, and expected outcomes	AfDB
	2:00. -6:00 p.m.	Kick-off meeting with the Cameroonian authorities	Meeting chaired by the Minister (based on his availability)	MINEPDED
		Discussion with the Government’s team (MINEPDED and NC-REDD)	Validation agenda Progress made with the National REDD Strategy Review of the results of the mission and other recommendations stemming from the audio/video conferences Presentation of the preliminary strategy	
Day 2	9:00 a.m.- 12 noon	Discussion with the Government’s team (MINEPDED and NC-REDD)	Discussion on the financing modalities Role of the private sector	
	1:00.-3:00 p.m.	Meeting with the technical and financial partners	- Feedback on the preliminary Investment Strategy	
	3:30– 5:30 p.m.	Meeting with the private sector on the Investment Strategy	- Discussions on the role and expectations of the private sector	
Day 3	9:00 – 11:00 a.m.	Meeting with civil society on the Investment Strategy	- Meeting with an expanded civil society group	
	1:00– 3:00 p.m.	Meeting with members of the National REDD Committee and the REDD Interministerial Committee		
Day 4	9:00– 11:00 a.m.	Meeting on FIP monitoring, the FIP logical framework, and the link with the national MNV system		
	1:00– 3:00 p.m.	Meetings between the Government’s team and the mission		

Day 5	9:00 a.m.- 12 noon	Internal meeting of the members of the mission	Preparation of the mission's aide- mémoire	
	2:00 p.m.	Feedback meeting with the Government	Chaired by the Ministry (based on his availability)	
Day 6	Field visit. Visit to a project to be identified.			