

October 29, 2015

[Approved by mail]: Standard Process for Assigning Decision Making Methodology during the Trust Fund Committee and Sub-Committee Meetings - Approval Notification

Dear CTF and SCF Trust Fund Committees Members,

We are writing regarding the attached document entitled, *Standard Process for Assigning Decision Making Methodology during the Trust Fund Committee and Sub-Committee Meetings*, sent for your review and approval on October 14, 2015.

The time period provided for submission of comments and any objections to the decision has now expired. We are, therefore, pleased to inform you that the following decision is approved.

The CTF and SCF Trust Fund Committees, having reviewed the document, *Standard Process for Assigning Decision Making Methodology during the Trust Fund Committee and Sub-Committee Meetings*, agrees to the measures presented in the document including the following proposals:

- a) Decisions taken during Trust Fund Committee and Sub-Committee meetings;
- b) Decisions taken through an approval by mail;
- c) The methodology of approving documents that fall outside of the guidelines;
- d) Procedure for changes or exceptions to the decision-making methodology;
- e) Issues arising between meetings.

The approved document is available on the CIF website here.

Sincerely,

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