

CLIMATE INVESTMENT FUNDS

CTF-SCF/TFC.11/8/Rev.1

October 21, 2013

Joint Meeting of the CTF and SCF Trust Fund Committees

Washington D.C.

October 29, 2013

Agenda Item 9

**SUBMISSION BY OBSERVERS FOR ENHANCING THEIR PARTICIPATION
IN THE CLIMATE INVESTMENT FUNDS**

PROPOSED DECISION

The joint meeting, having reviewed the submission by observers for enhancing their participation in the CIF, invites the CIF Administrative Unit and the observers to undertake the following activities to enhance observer participation in the CIF:

- a) the CIF Administrative Unit is invited to facilitate a meeting among observers to a Trust Fund Committee or a Sub-Committee a day in advance of the meetings;
- b) the CIF Administrative Unit is invited to organize a training session for observers in conjunction with the CIF meetings and the Partnership Forum to be convened in Jamaica in June/July 2014;
- c) the CIF Administrative Unit, working in collaboration with the observers, is invited to prepare for consideration at the next joint meeting a proposal regarding steps to strengthen the engagement of stakeholders at the country level, including in CIF project design, implementation and monitoring;
- d) the CIF Administrative Unit is requested to strengthen outreach to regional stakeholders, including through presentations regarding the CIF at appropriate regionally-focused events, such as MDBs annual stakeholder meetings, to enhance awareness about the CIF, solicit regional stakeholder feedback and increase the engagement of regional stakeholder representatives in the CIF;
- e) the CIF Administrative Unit is requested to seek the feedback of CIF observers in its work to establish appropriate monitoring and evaluation tools with which to measure the impact of CIF projects and adherence to relevant MDB guidelines and safeguards; and
- f) the CIF Administrative Unit is requested to support the travel of all observers to the CIF Trust Fund Committee and Sub-Committee meetings.

The joint meeting agrees to include a maximum of USD174,500 in the administrative budget of the CIF Administrative Unit for FY 14 and FY15 to cover the costs of the activities noted above. The allocated budget should be kept in a multiyear account and administered by the CIF Administrative Unit. The CIF Administrative Unit is invited to work with the observers to agree on a work program and the allocation of funds to the activities listed above. The agreed work program and budget should be disseminated to members of the CTF and SCF Trust Fund Committees for their information. The CIF Administrative Unit, working in collaboration with the observers, is invited to assess the effectiveness of the activities and report back to the Trust Fund Committee at its joint meeting in November 2014.

Submission by Observers to Trust Fund Committee For meaningful participation in CIF decision making process

Civil Society Organizations and Indigenous people's representatives are invited to participate in meetings of the CIF Trust Fund Committees and Sub-Committees as active observers in order to help promote sound and transparent decision making and efficient use of resources. As observers of the CIF, we are expected to:

- Support coordination of our constituency's perspectives in order to provide value to decision-makers and other stakeholders in the CIF;
- Provide input to the CIF to support stakeholder engagement in implementation of transformational strategies;
- Gather input from the broader CSO community;
- Disseminate information broadly to our constituency;

To carry out these roles and responsibilities, we have been working very hard mostly with our own resources. However, there were challenges to effectively contribute to the decisions in the CIF committee meetings, influence the process and provide input to the CIF to facilitate the implementation of investment plans. As the CIF is moving from designing of investment plans to implementation, our engagement with the CIF should be strengthened and those challenges that have hampered our effectiveness should be solved in order to make our engagement genuine and enhance the contribution of the civil society community to the success of the CIF.

The purpose of the document

The purpose of this paper is **improving the observer's substantive and effective contribution and participation in the CIF process and implementation.**

Key Objectives

- Develop practices to improve the effectiveness of Observer's participation
- Enhance the flow of information between the Observers, among the other stakeholders of the process and with CIF Admin Unit.
- Provide an indication of the resources required to address the barriers and
- Provide the road map for CIF Observer activities

The expected results of the CIF Observers document and deliberations are

- Increased transparency and efficiency of the CIF
- Increased knowledge on best practices for stakeholders' engagement
- Increased awareness among different stakeholders about CIF initiatives
- Increased coordination of efforts in different countries and among observers across the programmes and sectors
- Increased communication, exchange of information and knowledge sharing in respect to CIF initiatives
- Enhanced link to the next batch of Observers more effectively

Proposed actions to achieve objectives

1. **Observer consultations prior to CIF meetings:** Observer dialogue and input into the CIF process and project would be strengthened with the provision of an Observer consultation day in advance of CIF sessions. The observer consultation day will enable the observers to coordinate their positions and make their intervention at the Committee meetings more effective.

Proposal

- a. Provide meeting space for, and allow observers to say for an additional day. This could enable the observers to coordinate their positions and jointly plan their contribution to the CIF.
2. **Expanded Observer Orientation:** Observers found the CIF orientation sessions conducted by the CIF Admin Unit instrumental in preparing to serve as an effective Observer. Observers propose expanding on these capacity

building efforts to further strengthen the engagement and knowledge of Observers.

Proposal

a. Conduct at least one additional in-person training session for Observers in 2014.

3. Strengthen stakeholder engagement at the country level: Connect CIF

Observers to national stakeholders: Currently the stakeholder engagement at the country level is left to MDBs and the countries. The engagement of the stakeholder at this level has been uncoordinated, inconsistent and lacks clarity. The role of the observers in local engagement is not clear and there is a lack of communication between government-level implementers and observers which undermines meaningful stakeholder engagement in national level. In addition, the extent of stakeholder engagement at the country level has not been more than a one- time consultation and there is no clarity on the role of stakeholders at the project level. As the CIF is moving from designing of investment plans into implementation, local stakeholder engagement demands more attention, coordination and clarity.

Proposal

a. The CIF Admin Unit together with the observers should develop a document for the next Committee meeting regarding the role of stakeholder including the observers in CIF project design, implementation and monitoring. The document should also layout the role of the country, MDBs and CIF AU to clear out the current problems (inconsistency, ambiguities, etc) in stakeholder engagement at the local/country level.

b. The CIF Admin Unit could facilitate a process through which observers and national stakeholders can convene a dialogue and share updates on experiences.

c. There should be mechanisms where the role of observers is recognized by pilot countries at the national level.

d. Additional resources should be allocated for the participation of CIF observers in national consultations in their respective regions and in pilot country meetings.

4. **Meaningful engagement of stakeholder at regional level:** Observers represent regional constituencies and networks. However, currently there is no mechanism and effort from the CIF to initiate and strengthen regional stakeholder communication, consultation and platforms.

Proposal

- a. The CIF should organize regional stakeholder events like GEF and FCPF to enhance awareness about the CIFs, solicit regional stakeholder feedback and engage regional players in the CIF. The observers can work with the CIF AU in organizing such regional events.

5. **Translation of CIF decisions and documents:** More effective dissemination of CIF documents and decisions in multiple relevant and local languages would enhance the participation of stakeholders and local communities in the CIF programme implementation.

Proposal

- a. Provide resources to translate CIF documents and decisions, working with Observers to prioritize which documents should be translated into which languages.

6. **Monitoring & Evaluation:** On-going monitoring and evaluation stands to improve the CIF programme results. CIF Observers can play an important role in contributing to the monitoring and evaluation plans.

Proposal

- a. Provide resources and space for regular Observer feedback on adherence to CIF commitments (alongside reporting by governments and agencies) of various CIF programmes. Observers and CIF Admin Unit could work towards establishing appropriate M & E tools with which to measure the impact of CIF projects and adherence to guidelines and safe guards.

7. **Travel cost for observers from developed countries:** Currently the CIF AU support the travel cost only observers from developing countries. However, CSOs based in developed countries often have limited funds and observers from these countries have been struggling to participate the CIF meetings.

Proposal

- a. Travel costs for observers from developed countries to attend the Trust Fund Committee meetings should be covered by the budget of the CIF Administrative Unit upon request.

Table 1 Indicative Budget for proposals and sub-sections

Activity	Details	Time (2014)	Amount USD (2014 budget)
(1a) Observers coordination meeting prior to committee meetings	Allowing observers to say for additional one or two days for their coordination meeting.	Spring Committee meetings	7,000.00
(2a) Additional orientation for observers	CIF AU organize orientation for observers in 2014, perhaps during the spring Trust Fund Committee meeting	During the spring committee meeting	7,500.00
(3a) A document on how to enhance stakeholder engagement at the country level	CIF admin unit hire a consultant to accomplish this in consultation with Observers and other stakeholders.	Hire a consultant by Dec.2013. Final doc to be presented in spring committee meeting	20,000.00
(3b) A dialogue of Observers and particular pilot level country stakeholders once a year for every CIF programme	CIF admin unit can organize such a dialogue once a year with the MDB of the region and or programme.	As per the requirement for observers from the region/Programme	12,000.00
(3c) Mechanisms to enhance the participation of observers at country level through participation in pilot country meetings and such like events	MDBs of respective regions and or CIF can support the representative observers for each region /programme .		40,000.00
(3d) Organize regional	The CIF AU organizes	Could be in March,	60,000.00

stakeholder consultation and awareness raising meetings/events.	regional meetings in consultation with the observers once in a year. The regional meetings could be held in Africa, Asia and Latin America	April and May	
(5a) Dissemination material in local languages	For IPs and other local stakeholders , with support of MDB of the region		20,000.00
(7a)Travel cost for observers from developed countries.	Travel costs for observers from developed countries to attend the Committee meetings should be covered by the budget of the CIF AU upon request.	Spring Committee meeting	8,000.00
Total			174500.00