

CLIMATE INVESTMENT FUNDS

May 26, 2009

Summary of the Co-Chairs
Joint Meeting of the CTF and SCF Trust Fund Committees
May 12, 2009

Co-Chairs
Roger Ehrhardt, Canada
Zaheer Fakir, South Africa
William Pizer, United States

Opening of the Meeting

1. The meeting was co-chaired by Roger Ehrhardt (Canada), the elected co-chair of the SCF Trust Fund Committee, and by the co-chairs of the CTF Trust Fund Committee, Zaheer Fakir (South Africa) and William Pizer (USA).

Adoption of the Agenda

2. The meeting adopted the provisional agenda presented in document CTF-SCF/TFC.2/1.

Partnership Forum

3. The meeting discussed the design proposal for the next CIF Partnership Forum presented in document CTF-SCF/TFC.2/3. The meeting agrees that the Partnership Forum should be organized in March 2010 and welcomes the offer of the Asian Development Bank to host the forum. The meeting reviewed the design outlined in the document and requests the CIF Administrative Unit and the MDB Committee to:

- (a) develop the design proposal further for approval by the joint Committees based on the discussions of the meeting and further consultations with civil society representatives on the CIF committees; and
- (b) prepare a more detailed, and preferably smaller, budget for the Partnership Forum for approval by the joint Committees, recognizing that preparatory work for the forum could proceed on the basis of the initial budget presented in the CIF Budget for FY09.

4. In preparing a revised proposal, the following considerations should be taken into account:

- (a) the objective of enhancing knowledge and its link to the proposed activities should be deepened;
- (b) the focus of the discussions and activities should be kept strategic and should capture the broader lessons, results and outcomes emerging from the CIF;
- (c) in preparing for the Forum, an analysis should be prepared of the results to date for review by the Trust Fund Committees;
- (d) discussions should be directed towards an open and transparent assessment of what has been achieved;
- (e) the period for the CIF Committees and the Partnership Forum should be shortened considerably, which should contribute to keeping the costs down.

5. Recognizing that the Partnership Forum will only be held in 2010, the Administrative Unit is requested to explore opportunities for sharing knowledge about the CIF during 2009,

including the organization of a side event during the UNFCCC Conference of the Parties in Copenhagen in December 2009.

Disclosure Policy

6. The Joint Meeting reviewed document CTF-SCF/TFC.2/4, *Note on Disclosure of Documents Prepared for Purposes of the Climate Investment Funds*, and approves the proposed policy for making publicly available information on CIF investment plans and strategies and on programs and projects to be financed by the CIF. Specifically, it is agreed:

(a) that country-owned investment plans/strategies developed under each of the Trust Funds be disclosed in-country prior to their submission to the respective Trust Fund Committee (or Sub-Committee where appropriate) for approval. Upon submission of the draft investment plan/strategy to the respective Trust Fund Committee (or Sub-Committee) for approval, the CIF Administrative Unit will make the draft investment plan/strategy publicly available at the same time as it circulates the draft investment plan/strategy among the members of the Trust Fund Committee (or Sub-Committee) no later than 3 weeks prior to discussion/approval of this draft;

(b) as there may be some information in an investment plan/strategy which the country concerned may not wish to publicly disclose, the country may submit to the Administrative Unit, when it submits the plan/strategy for circulation to the Trust Fund Committee, an explicit indication of information in the investment plan/strategy that the country requests be kept confidential and may delete such information from the investment plan when it is disclosed in country. Recognizing that transparency and learning is of fundamental importance to the success of the CIF, it is expected that such non-disclosure of information will only be done on an exceptional basis;

(c) in the case of a proposal for a public sector project/program, a current information document, consistent with the MDB's own procedures for disclosure, should be made public at the time that proposal for the project/program is circulated to the Trust Fund Committee (or Sub-Committee) for consideration (at least two 2 weeks prior to a decision). The content of the information document should come from the proposal and include a summary and crucial information contained in the proposal; and

(d) in the case of proposal for a private sector project/program, MDBs will publish a current information document containing the information set out in the *Private Sector Operational Guidelines*, paragraph 9 and 10, at the time that the proposal is circulated to the Trust Fund Committee (or Sub-Committee) for consideration (at least two 2 weeks prior to a decision), unless the MDB justifies to the Trust Fund Committee why a current information document should not be published. Derogations to the publication of these documents may be agreed by the Trust Fund Committee in certain circumstances: for example, capital market

transactions (e.g. IPO, listed company or bond issue) where security laws, stock exchange regulations or other bodies restrict or prohibit distribution of information or when a sponsor articulates reasonable concerns about confidentiality. A MDB will inform the relevant CIF Trust Fund Committee, through the Administrative Unit, if, in accordance with MDB procedures, any private sector project/program documentation is subject to any restriction concerning disclosure and should not be made publicly available.

7. With respect to the preparation of investment plans, countries and MDBs are requested to ensure that broad stakeholder consultations are part of the process of developing an investment plan. The Committee requests that the investment plans include information on the consultations that have taken place at the country level during the preparation of the plan.

Knowledge Management

8. The Trust Fund Committees reviewed document CTF-SCF/TFC.2/5, *Towards a CIF Knowledge Management Program - A Discussion Paper*. The Committees underscore the critical importance of sharing experience and lessons learned to the success of CIF's mission and welcome the various steps already taken to address it. The Committees support the outline of a CIF knowledge management framework and request the CIF Administrative Unit, working closely with the MDB Committee, to develop a proposal for a comprehensive CIF Knowledge Management Program that builds on the presented framework elements for review by the Trust Fund Committees at their next joint meeting.

9. The following should be taken into account in preparing the proposal:

- (a) a results framework needs to be built into the CIF from the start. There needs to be agreement on what to communicate, why and when;
- (b) the process for sharing information with the UNFCCC and other international environmental conventions should be clarified;
- (c) the program should contribute to sharing of knowledge among recipient countries;
- (d) one aim of the program should be to "market" the CIF and its outcomes;
- (e) the program should address how civil society organizations and the private sector can contribute information to the lesson learning process.

Report of the Trustee on the CIF

10. The Committees considered the reports of the Trustee on the Clean Technology Fund and the Strategic Climate Fund (documents CTF-SCF/TFC.2/6/Rev.1 and CTF-SCF/TFC.2/8), welcome the reports and additional information that members from contributor countries provided on the status of their commitments, and urge all contributors to accelerate their contributions in advance of the UNFCCC Conference of the Parties to be held in Copenhagen in December 2009.

CIF Business Plan and Budget for FY10

11. The Trust Fund Committees reviewed and approves the proposed CIF Business Plan and FY10 Budget (document CTF-SCF/TFC.2/7). The Committees welcome the business plan and notes that the proposed FY10 CIF budget provides administrative resources for the expected work program of CIF's entire corporate management structure: the Trustee as manager of the financial assets of CIF, the Administrative Unit as coordinator of CIF work, organizer of the Partnership Forum, and provider of support to the Trust Fund and other CIF committees, and the six MDBs as the "implementing agencies" under the CIF. The budget also covers the expenditures that the six MDBs will incur in assisting recipient countries in preparing investment plans and strategies for the CTF and the three targeted programs under the SCF in FY10, and the costs that the Trustee and the MDBs will incur in developing systems for ensuring effective management of CIF resources.

12. The Committees note that with respect to the Global Support Program to be developed under the SCF with an initial focus on the PPCR, the Administrative Unit is expected to elaborate a work plan for the program which will be submitted to the SCF Trust Fund Committee for review and approval.

13. The Trust Fund Committees stress that the Administrative Unit and the MDBs should strive for efficiency and low administrative costs so that maximum resources are available to assist recipient countries. To assist the Trust Fund Committees in assessing the budget, the Administrative Unit is requested to prepare a note that provides comparative information/benchmarks for similar activities in other large trust funds or similarly structured programs.

Closing of the Meeting

14. The meeting was closed on May 12.