

**Terms of Reference**  
**Second Joint Multilateral Development Bank (MDB) Programming Mission to**  
**Support Tonga's Preparation of the Strategic Program for Climate Resilience**  
**(SPCR)**  
**5-9 March 2012**

**I. Background**

The Government of Tonga was nominated to participate in the Pilot Program for Climate Resilience (PPCR) and accepted the offer in September 2009. As a pilot country, Tonga will receive support for scaled-up action and transformational change in integrating climate risk and resilience considerations into national development policies and planning while strengthening national capacity. Tonga is in the process of developing its Strategic Program for Climate Resilience (SPCR) using \$250,000 of Phase 1 PPCR funding.

A Joint Mission led by ADB and including WB/IFC, UNDP, DFID and AusAID visited Tonga from 18–19 May 2010. The Mission held discussions with relevant government offices, development partners (DPs), and NGOs to (i) take stock of current climate change adaptation activities in the country; (ii) assess opportunities for mainstreaming climate change adaptation in national planning/budgetary processes; and (iii) identify the scope, activities, and implementation arrangements for PPCR Phase 1.

The May 2010 Joint Mission resulted in the MDBs and the Government of Tonga reaching agreement on the justification, objectives, scope, cost estimates, financing plan, implementation arrangements and terms of reference for consultants to implement a Technical Assistance (TA) program to facilitate PPCR Phase 1 activities. The objective of the TA is to (a) prepare Tonga's Strategic Program for Climate Resilience (SPCR), for PPCR Phase 2 and (b) undertake capacity-building to train officials to mainstream climate change risk management considerations into core development planning, budgeting and implementation, especially but not only in infrastructure agencies. The TA was formally approved on 22 June 2011, and the consultant team mobilised in August 2011.

During the period from August 2011 to February 2012, the consultant team worked with officials in the Government of Tonga in the preparation of a Strategic Program for Climate Resilience (SPCR). Activities undertaken during this period included: (i) stocktaking of donor climate change interventions; (ii) national inception workshop to discuss and agree upon PPCR planning and process and workplan/timeline; (iii) in-country risk assessments, adaptive capacity assessment and community consultations; (iv) three day national consultative workshop to (a) review outputs from risk assessments, adaptive capacity assessment and community consultations; (b) identification of priority interventions to address outputs from assessments and consultations; and (c) confer with Development Partners; (iv) cost/benefit analysis and return on investment analysis; (v) draft SPCR document & submission of final agreed SPCR following a further MDB Mission.

This mission's terms of reference (TOR) describe the plans for the next joint mission **5-9 March 2012**

## **II. Mission objectives, outputs and process**

The objective of the next mission is to build on the work undertaken by the Government of Tonga and the PPCR team retained under the TA to finalize the SPCR proposal, ensuring it contains all required elements and is responsive to PPCR funding criteria and guidelines. The mission will consult with a broad range of stakeholders on the SPCR proposal. The expected result is to have the final draft SPCR proposal ready for formal Government approval and subsequent submission to the PPCR Sub-Committee.

The mission will be coordinated by the Ministry of Environment and Climate Change and the Ministry of Finance and will engage actively all concerned Government ministries and agencies, civil society organizations, the private sector, and development partners. The mission will build on the work achieved during the First MDB mission by consulting and further developing the SPCR proposal, in particular:

- a) Provide technical input towards the advancement of the final Strategic Program for Climate Resilience (SPCR) and Investment Plan;
- b) Finalizing implementation arrangements and costing/terms of reference for project preparation grants (if required);
- c) Review and document the linkages of proposed SPCR initiatives with ongoing or planned projects in the Government's and other development partners' investment pipelines and with the Pacific regional track SPCR;
- d) Confirm the implementation modality and resource allocation for SPCR program management, including terms of reference for SPCR secretariat;
- e) Determine and document mechanisms for social inclusion (women, civil society and other disadvantaged groups) in the SPCR;
- f) Provide Guidance on the enabling environment and required mechanisms for effective and timely implementation during Phase 2 of the project;
- g) Prepare the SPCR results framework.

The Joint Mission with the Government of Tonga will summarize key outcomes in a Mission Report that will be submitted to the PPCR-SC and CIF. The expected outputs from the 2nd Joint Mission may be summarized as follows:

- a) Aide Memoire documenting discussions held and key findings;
- b) Complete SPCR Proposal.

The list of mission members and other details is at Attachment 1.

Draft (as at 6 Feb)

Attachment 1: Mission Members and other details

Mission Members

Anne Witheford (ADB)	PPCR Team Leader
Kerry Groves (ADB)	Senior Policy & Aid Effectiveness Specialist
Saia Faletau (ADB)	ADB/WBG Liaison Office
Marc Overmars (ADB)	South Pacific Subregional office
George de Berdt Romilly (ADB/GHD)	Consultant team
Phil Montgomery (ADB/GHD)	Consultant team
Sione Fakaosi (ADB/GHD)	Consultant team
Demetrios Papathanasiou (WB)	Senior Energy Economist, Sydney
Ryan Medrana (AusAID)	Australian High Commission Suva
Karen Lummis (AusAID)	Australian High Commission Suva
Milika Tuita (UNDP)	Programme Analyst, Nuku'alofa
Shigeki Ishigaki (JICA)	Project Formulation Adviser, Nuku'alofa
Christine Fung (SPC/GIZ)	Deputy Team Leader, SPC/GIZ Climate Change in the Pacific Islands Region Program
SPREP	Netatua Pelesikoti

GoT Contact persons

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MDB contact persons

Anne Witheford, ADB  
Demetrios Papathanasiou, WB

Mission schedule

Meetings will be with key GoT, Tonga civil society and donor partner contacts on each component of the draft Strategic Program for Climate Resilience (SPCR), including the Ministry of Finance and National Planning and the Ministry of Climate Change. A tentative schedule is attached below.

Proposed timeline for SPCR preparation and submission

Draft (as at 6 Feb)

5-9 March  
Second half March  
First week April

Second Joint Mission to Tonga  
Finalization of SPCR and independent review of proposed SPCR  
Lodgment of SPCR document with CIF for PPCR sub-committee  
Consideration at their meeting of week of 30 April 2012

**Tonga PPCR Draft Program – 2<sup>nd</sup> Joint Mission, 5 – 9 March 2012**

Time	Monday 5 <sup>th</sup> March	Tuesday 6 <sup>th</sup> March	Wednesday 7 <sup>th</sup> March National Economic Summit Day 1	Thursday 8 <sup>th</sup> March National Economic Summit Day 2	Friday 9 <sup>th</sup> March
9.00 – 10.30	<b><u>Preparatory Meeting</u></b> - Ministry of Environment and Climate Change & JNAP Team, Ministry of Finance and National Planning, ADB, WB	<b><u>Session 4</u></b> – Discussion on proposed implementation arrangements for Component 2	Follow-up with other available stakeholders  Micro-Finance – Tonga Development Bank, Credit Union,	Follow-up with other available stakeholders	<b><u>Wrap Up Meeting with Donor Agencies</u></b> – ADB/WB, AusAID, UNDP, JICA, EU, GIZ and others
10.30 – 11.00	<b>M O R N I N G - T E A</b>				
11.00 – 12.30	<b><u>Session 1</u></b> – Discussions on proposed Component 1 - <i>Capacity Building to Support Transformation to a Climate Resilient Development Path</i>	<b><u>Session 5</u></b> – Discussions on proposed Component 3 - <i>Building Ecosystem Resilience and Climate Proofing Critical Infrastructure</i>	Follow-up with other available stakeholders – Infrastructure agencies	Follow-up with other available stakeholders	<b><u>Wrap-up Meeting</u></b> - Ministry of Environment and Climate Change & JNAP Team, Ministry of Finance and National Planning, ADB, WB
12.30 – 1.30	<b>L U N C H</b>				
1.30 – 2.30	<b><u>Session 2</u></b> – Discussion on proposed implementation arrangements for Component 1	<b><u>Session 6</u></b> – Discussions on proposed implementation arrangements for Component 3	Follow-up with other available stakeholders  Physical Planning Agencies	Follow-up with other available stakeholders	<b><u>Meeting to Finalise Aide Memoire</u></b> - Ministry of Environment and Climate Change & JNAP Team, Ministry of Finance and National Planning, ADB, WB
2.30 – 3.00	<b>A F T E R N O O N - T</b>				

<p>3.00 – 4.00</p>	<p><b><u>Session 3 –</u></b> Discussions on proposed Component 2 - <i>Sustainable Climate Change Financing</i></p>	<p><b><u>Session 7 –</u></b> Wrap up discussion on proposed Project Management, Fund Flow, M &amp; E, Proposed Aide Memoire - Ministry of Environment and Climate Change &amp; JNAP Team, Ministry of Finance and National Planning, ADB, WB</p>	<p>Follow-up with other available stakeholders</p>	<p>Follow-up with other available stakeholders</p>	<p><b><u>Meeting to Finalise Aide Memoire -</u></b> Ministry of Environment and Climate Change &amp; JNAP Team, Ministry of Finance and National Planning, ADB, WB</p>
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**NP:**

1. National Economic Summit is scheduled for the 7<sup>th</sup> and 8<sup>th</sup> March 2012.
2. The draft program above is developed to accommodate the upcoming National Economic Summit and maximise participation of target stakeholders. Thus, SPCR key stakeholders will be consulted on Monday 5 and Tuesday 6 March, especially those that are highly likely to participate at the two day National Economic Summit. Others that are not highly likely to participate at the National Economic Summit are scheduled for Wednesday 7<sup>th</sup>, Thursday 8<sup>th</sup> March and Friday 9<sup>th</sup>.
3. Friday 9<sup>th</sup> will also be dedicated for the signing off of the Aide Memoire.
4. Participation from key donor agencies is required for Sessions 1 – 6 on Monday 5<sup>th</sup> and Tuesday 6<sup>th</sup> and again on Friday 9<sup>th</sup>.
5. Tongan Government line agencies responsible for Component activities should attend those sessions at which components in their jurisdiction are discussed.