

Lao PDR FIP Scoping Mission Terms of Reference (ToR)

Date: January 19-21, 2011

Background

1. Lao PDR is one of the eight countries selected in March 2010 to participate in the Forest Investment Program (FIP) of the Strategic Climate Fund (SCF) under the umbrella of the Climate Investment Fund (CIF). Another country selected from Southeast Asia region is Indonesia.
2. The primary goals of the FIP are to complement other financing mechanisms in the forestry sectors (including FCPF, UNREDD, bilateral and multi-laterals) by scaling up the investment architecture to support the National REDD Readiness Strategies of the pilot countries and promote programmatic forest investments aimed at transformational change in the forest and other key sectors that have influences on the forest degradation and deforestation.

Objectives

3. The aims of the scoping mission are to inform and continue the dialogue with the line ministries and other key stakeholders from the private sector, MDBs, other development partners, Civil Society Organisations and NGOs on FIP, especially its financing modalities, and collaboratively plan for the development of the Investment Strategy.
4. Specifically, the scoping mission will:
 - inform the stakeholders on the objectives of the FIP, its key operational policies, benefits, how it aligns with the forestry and REDD+ strategies and how it applies in the Lao context to ensure a common understanding on FIP;
 - take stock of the existing and planned activities of the relevant stakeholders related to REDD+, including technical and analytical studies related to REDD+ and forestry;
 - take stock of private sector initiatives in the sector, particularly investments in forest mitigation measures, and discuss key issues and opportunities of private sector engagement
 - discuss the establishment of a multi-stakeholder steering committee at the national level to oversee and implement the FIP in Lao PDR. The proposed structure shall reflect the existing REDD and other relevant committees and ensure a close coordination between REDD+ activities across the country;
 - discuss with the MDBs (i.e. the ADB, the World Bank and the IFC) on the staff composition, labour division, development of the consultant ToRs and a roadmap for the development of the joint Investment Strategy;

Methodology

5. The scoping mission will be coordinated by the FIP focal point- Mr. Oupakone Alounsavath, Director of the Planning Division, led by Mr. Khamphay Manivong, the Deputy Director General (DDG) of the Department of Forestry (DoF), Ministry of Agriculture and Forestry (MAF) and comprise of other technical staff from the line ministries.

6. The DoF, as a leading REDD+ taskforce, will ensure that all key stakeholders are informed and consulted for the preparation, development and implementation of the FIP Investment Strategy.

Expected Outputs

7. At the end of the mission it is expected that the following outputs will be realized:

- A draft consolidated list of key stakeholders, analytical research papers and existing/planned project activities on REDD+;
- A joint workplan with MDBs on the preparation, development and implementation of the FIP Investment Strategy in Lao PDR including the division of role and staff input, timeline for the joint missions and agreed key milestones;
- A brief report on the potential areas to be further investigated and discussed for FIP investment;
- A draft government institutional structure for the development and implementation of the FIP IS;
- Draft ToRs of the consultants to assist the government and the MDBs in preparing the FIP IS;

Team Composition

8. The Scoping Mission will consist of the following key staff¹:

Government:

- Mr. Khamphay Manivong, DDG of the DoF, MAF
- Mr. Oupakone Alounsavath, FIP focal point and Director of the Planning Division, DoF, MAF
- Mr. Khamsene Ounekham, Technical staff of the Planning Division, DoF, MAF
- Mr. Syamphone Sengchandala, Head of the Climate Change Office, Department of Environment, Water Resources and Environment Administration (WREA)
- Dr. Sithong Thongmavong, Head of Research Division, Faculty of Forestry, National University of Lao PDR (NUoL)

MDBs:

- Mr. Javed Hassain Mir, Director of Agriculture, Environment and Natural Resource Division and Co-focal point for REDD, ADB Regional Office in Bangkok
- Ms. Sisavanh Phanouvong, Senior Project Implementation Officer, ADB Lao Residence Mission
- Mr. Rowena Soriaga, ADB HQ (Philippines)
- Mr. Pavit Ramachandra, ADB HQ (Philippines)
- Mr. Peter Jipp, Senior Natural Resource Management Specialist, the World Bank
- Ms. Khamlar Phonsavat, Environment/Climate Change Analyst, the World Bank
- Mr. Viengkeo Phetnavongxay, Environment Specialist, the World Bank
- Mr. Sybounheang Phandanouvong, Social Development Specialist, the World Bank
- Ms. Renae Nicole Stenhouse, Biodiversity Specialist, the World Bank
- Mr. Aimilios Chatzinikolaou, Head of IFC
- Mr. Phongsavanh Phomkong, Investment Officer, IFC

Multi-laterals and bilaterals

¹ More team members will be added at a later stage if there are more interests from other key government departments, bilateral, CSOs, INGOs and other stakeholders wanting to participate

- Georg Buchholz, Principal Technical Advisor, German Technical Cooperation (GTZ)
- Esa Puustjärvi, Chief Technical Advisor, SUFORD Project (funded by World Bank-Finland)
- Mr. Vu Minh Duc, Development Advisor, Norwegian Embassy in Hanoi, Vietnam

Lao PDR Forest Investment Program (FIP)

DRAFT SCOPING MISSION SCHEDULE

January 19-21, 2011

Date & Time	Activity Description	Participants	Venue
<p>Wednesday, Jan 19, 2011</p> <p>9:00-11:00</p> <p>11:15-12:00</p> <p>12:00-13:00</p> <p>14:00-14.30</p> <p>15.30-16.00</p>	<p>Kick-off meetings</p> <ul style="list-style-type: none"> - Meet with the mission team members to agree on the draft agenda and discuss including logistics - Debrief of the REDD+ activities to date and D&D issues to be addressed by DoF <p>LUNCH</p> <ul style="list-style-type: none"> - Debrief with <i>H.E. Minister Sitaheng Rasphone</i>, MAF - Debrief with <i>H.E. Mme. Khempheng Pholsena</i>, Minister to the PM Office and Head of WREA 	<p>DoF staff, National REDD+ TWG members, MDBs</p> <p>DoF focal points and MDBs</p>	<p>DoF main meeting room</p>
<p>Thursday Jan 20, 2011</p> <p>8.00-12.00</p> <p>1400-16.00</p>	<ul style="list-style-type: none"> - Organise a national workshop with key stakeholders to debrief about FIP and its financing modalities, identify gaps and opportunities in aligning National REDD+ Strategy into their sectoral strategies and plans and potential areas for FIP investments - Meet with a group of key private sectors working on Forestry 	<p>see attached List of Participants</p> <p>See attached List of Participants</p>	<p>A venue to be confirmed</p>
<p>Friday Jan 21, 2011</p> <p>9.00-11.00</p> <p>14.00-15.30</p>	<ul style="list-style-type: none"> - Meeting with a group of NGOs and CSOs on FIP that are relevant to them - Wrap up meeting with the MDBs 	<p>DoF, MDBs and CTAs of relevant REDD+ projects</p>	<p>A venue to be confirmed</p> <p>DoF meeting room</p>

Annex II:

FIP SCOPING MISSION

KEY STAKEHOLDERS TO BE INFORMED AND CONSULTED

1. Policy makers:

Name & Surname	Position	Organisation	Roles and responsibilities related to REDD+
Mme. Khempheng Pholsena	Minister to the PMO and Head of WREA	Water Resource and Environment Agency (WREA)	Secretary to the National Environmental Board (NEC); legislation, policy and strategy development with regards to environmental management in Lao PDR (i.e. ESIA decree number 192, National Climate Change Strategy in key sectors with the emphasis on REDD+ as a mitigation and adaptation options for forestry sectors)
Mme. Viengthong Siphandone	Vice-Minister to the MoF	Ministry of Finance (MoF)	Discuss the possible national benefit sharing mechanisms
Dr. Sinlavong Koutphaithoun	Minister to MPI	Ministry of Planning and Investment (MPI)	Responsible for approving the bi-lateral and multi-lateral investment projects in Lao PDR. Assist in providing advices on the investment modalities for REDD at the national and local levels
	Head of the Natural Resource Investment Section	MPI	

2. Line departments:

Name & Surname	Position	Organisation	Roles and responsibilities related to REDD+
Mme. Viengsavanh Duangsavanh	DG of Department of Environment (DoE)	WREA	Environmental policy development including Environmental Law (revised & to be approved in 2011), the National Climate Change Strategy, National Environmental Strategy to the year 2020 and Action Plan 2011-2015,
Mme. Bounkham Vorachit	DG of DESIA	WREA	A national entity responsible for drafting and monitoring

			the implementation of the Decree on Environmental Impact Assessment. Review and approve the EIA documents, issue the Environmental Certificate for proposed development projects
Mme. Keobang-a Keola	Lao National Mekong Committee Secretariat (LNMCS)	WREA	
Mr. Siphandone Silavong	DG of Dept of Land Mgmt & Development	National Land Management Authority (NLMA)	
Mr. Siphandone Sihavong	Department of Land	NLMA	
Mme. Thippakone Chanthavongsa	DG of Dept of External Finance	MoF	
Mr. Somchit Inthamit	Dept of Economy and Cooperation	MPI	
Mr. Houmpheng Soulalay	DG of Dept of Investment Promotion	MPI	
Dr. Khamlien Pholsena	DG of Dept of Planning	MAF	
Dr. Kouang Douangvila	DG of National Agriculture and Forestry Research Institute (NAFRI)	MAF	
Mr. Thongphat Vongmany	DG of NAFES	MAF	
Dr. Silavanh Sawathvong	DG of DoF	MAF	
Mr. Khamphai Manivong	DDG of DoF		
Dr. Monthathip Chanphengxay	DG Dept of Agriculture	MAF	N.B there is a plan to visit a pilot Village Forestry Organisation in Khammuan and Savannakhet
Dr. Simone	Dept of Mining	MEM	
Mr. Vilaysone Souliya	Head of the Dept of Energy Promotion	MEM Avilaysone@powering.org Mob: 020 2267158	
Mrs. Bounphone Heuangmany	DG Law Dept	Ministry of Justice	

3. Civil Society Organisations (CSOs) and Academia

Name & Surname	Position	Organisation	Roles and responsibilities related to REDD+
Mr. Houmpheng Manipoum	Director	Sustainable Tree Plantation and Livestock Promotion Association Contact: Tel: 020 5504236 Fax: 021 261 595	Promote sustainable tree plantations and livestock raising

Dr. Horst Weyerhaeuser horstweyerhaeuser(@fastmail.fm)	President	NTFP Association	Promote sustainable use and extraction of the NTFPs from the forests
Mr. Houmphan Ratanavong	Director	Lao Biodiversity Association (located at WREA building) Contact: h_rattanavong@yahoo.com Tel: 020 7806 497 Fax: 021 243 309	i) Promote community based environmental management; ii) raise public awareness on biodiversity conservation; iii) implement research projects on natural and environmental conservation and iv) assist in the implementation of government policies on natural environmental and biodiversity preservation
Mr. Kenechan Sihalath Mr. Inthasone Phetsiriseng	President Vice- President	Lao Community Sustainable Development Promotion Association (LCSDDPA) Contact: Ban Saphangmeuk inthasone@gmail.com Tel: 021 770 003 020 5511 633	Specialise in micro-finance service to communities in rural and remote areas to promote income generation activities, family businesses and SMEs.
Asso. Prof. Hounghet Chanthavong	Dean	Faculty of Forestry, National University of Laos (NUoL)	Review of the courses offered at the faculty related to REDD+ for gaps and opportunities of investment in capacity building of human resources and collaboration with NAFRI & NAFES of MAF in research on soil

			carbon monitoring, modeling, biometrics, measuring wood densities and allometric functions for key tree species, etc.
Dr. Soupharb Khuangvichit	Dean	Faculty of Social Science (FSS), NUoL	The Faculty of Social Science offers a degree on Environmental Management and Development. The faculty also has a subject on Environmental Impact Assessment and has just launched a subject on Social Impact Assessment under the Department of Social Work and Development as part of sub-grant provided by the World Bank. The FSS will work closely with the Faculty of Forestry in understanding the environmental and social impact assessment for the REDD+ related projects in Laos as well as introducing the REDD+ concept into their ESIA subjects.
Mr. Saychai Syladeth	Acting Head	Department of Social Work and Development, FSS	

4. Mass organization

Name & Surname	Position	Organisation	Roles and responsibilities related to REDD+
Mme. Sisay Leudetmounsone	President	Lao Women's Union	

5. Private Sector

Name & Surname	Position	Organisation	Roles and responsibilities related to REDD+
Mr. Jean-Pierre Katz	CEO	Nam Theun 2 Power Company (NTPC)	Nam Theun 2 Hydropower Project developer, conducting a study and onsite monitoring on the GHG emissions generated from the biomass decomposition in the reservoir
Mr. Khammany Inthilath	Managing Director	Electricite du Laos (EdL)	Hydropower development and operation in Laos
Mr. Sumphorn Manodham	President	Lao Burapha Development Consult PO Box 3144, 46 Kai Sone Phomvihane Rd., Ban Phonesaat, Vientiane, Laos Tel: 856 021 262926, fax 262380	Tree plantation, timber processing, consulting service provision in agroforestry
Mr. Khamsene SMOUTHVONGSA	Environment Manager	Oji Pulp and paper Co. Ltd.,	Japanese based plantation company (mainly Eucalyptus and acacia in Bolikhamxay and Khammuan provinces)
Mr. Aloysius D'Cruz	President	Burla Lao Pulp and Plantations Co. Ltd., House no. 288 Unit 14, B. Saphanthong-Tai Tel: 021 222733 Fax: 021 315502 Mb: 020 5555 460, 5504647	Plantation company for making pulp and papers from India based in Laos
		STORA ENSO	
Mr. Nanong Khotpathoum	Executive Director	Earth Systems Lao Co. Ltd., Contact: Kaisonephomvihane Road nanong@earthsystemslao.com Tel: 021 414723 020 55516071	Environmental Consulting Company (shared by Australian and Lao stakes) which has a strong interest in the REDD opportunity in Laos
Mr. BounOum	Director	White Charcoal Co. Ltd.,	Produce white charcoal

Phanthapanya			from grown indigenous specie for export to Japan. Operate in Bolikhamxay province.
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6. Local communities/ethnic groups

Name & Surname	Position	Organisation	Roles and responsibilities related to REDD+
Mr. Sorsonephit Phanouvong	DG of Ethnic Affairs Department	LFNC (Ethnic Affairs Department) Contact: psonephith@yahoo.com Tel: 021 218965 020 9801 145	Represent the rights of the ethnic groups, assist the government in the implementation of the policies and conduct relevant research related to ethnic groups in Laos;
Mr. Khamsao Xayxong	DG of the Ethnic Department	National Assembly	Responsible for representing the ethnic groups and discuss matters that relates to their affairs at the NA
Mr. Khampheng Thipmuntaly	DG of the Ethnography Department	National Academy of Social Sciences (Ministry of Information and Culture)	A national research institute working on the ethnic groups and other broad social development issues
Mr. Khammanh Siphaxay	DDG of the Ethnography Department	Contact: k_siphanhxay@yahoo.com	
		National Environmental Research Institute (NERI)	

7. DPs/Projects:

Name & Surname	Position	Organisation	Roles and responsibilities related to REDD+
To be advised		FSAP (2 nd phase of FSIP)	
Namura TAKAYUKI	Forest Management Advisor namura.takayuki@gmail.com Tel: 020 55454841	PAREDD (Japan)	
Esa Puustjärvi	Chief Technical Advisor	SUFORD	Funded by World Bank and Finland, the project aims at sustainable management of production forests in 5 provinces in southern part of Laos
Georg Buchholz	Principal Technical Advisor Tel: 55582625 Georg.buchholz@gtz.de	Climate Protection through Avoided Deforestation (CliPAD)	Funded by GTZ/kfw, the project aims at reducing the deforestation and forest degradation at Nam Phoui and Nam-Et Phou Leoy National Protected

			Areas (northern Laos)
Ms. Sonam Yanchen Rana	Country Residence Representative	UNDP	UNDP is a key partner of the global UNREDD program (others are FAO. Even though Lao PDR is not part of the UNREDD, the relevant representative from UNDP will be invited to be informed of the FIP mission and consulted for ensuring a good donor coordination and cooperation
Mr. Vu Minh Duc,	Development Advisor dmvu@mfa.no	Norwegian Embassy in Hanoi	Norwegian embassy representative has an interest to participate in the scoping mission and the meeting of FIP program in Laos for future possible cooperation in the forestry sector

8. INGOs:

Name & Surname	Position	Organisation	Roles and responsibilities related to REDD+
Ms. Arlene Johnson	Director	Wildlife Conservation Society (WCS) Contact: Tel: 020 5552 8519 ajohnson@wcs.org	WCS has a pilot project on REDD using voluntary carbon standard at Nam-Et Phou Leay Protected Area in Huaphan province supported by GTZ and GEF/World Bank. They provide training to national staff working at the Office of Protected Area to do patrolling, etc. They also work actively on Indo-Chinese Tiger conservation at NE-PL Protected Area and other endangered species including wildlife monitoring and survey, etc.
Ms. Latsamay Sylavong	Country Representative	IUCN Lao PDR Contact: 82/01 Fangum Rd, B. Watchan, PO Box 4340 Tel: 021 216401 ext. 108 Fax: 021 216127 latsamay.sylavong@iucn.org www.iucn.org/lao	

Mr. Somphone	Program Manager	WWF Somphone_b@hotmail.com Tel: 020 55413346	Timber certification, projects related to NTFP, biodiversity conservation activities relevant to REDD+ in Laos
Henry Braun	Country Director	CARE International Lao PDR Ban Sibounheuang Tel: 021 217727, 212991, 214 415 info@carelaos.org	Relevant work related to REDD+ include capacity building of the rural communities and local governments in agriculture, forestry and fisheries, rural development.
Richard L. Reece Dr. Boualaphet Chouthavong	<i>Regional Director</i> <i>Country Manager</i>	Village Focus International (VFI) 207, Ban Phonsavan Tai, Unit 2, P.O.Box: 4697 Sisattanak District, Vientiane Tel: (021) 312519 Fax: (021) 350740 lao@villagefocus.org www.villagefocus.org	This organization works on the following areas: Agriculture, Forestry & Fisheries; Community Development; Data Collection & Analysis; Education; Health Care; Human Resources Development; Income Generation & Economic Development; Natural Resources & Ecology; Social Development. There are currently 4 projects in Saravan and Vientiane Capital.

9. Mass media

Name & Surname	Position	Organisation	Roles and responsibilities related to REDD+
		Lao Star Television	
		Lao National Television	
		Lao Press Association	
		Local newspaper	



Lao People's Democratic Republic
Peace Independence Democracy Unity Prosperity

Ministry of Agriculture and Forestry
Department of Forestry
Planning Division

Reference No. 408 /DOF. PD

Vientiane Capital, date 28/12/2010

Ms. Patricia Bliss-Guest
Program Manager
CIF Administrative Unit
Washington D.C.

Dear Ms. Bliss-Guest,

RE: Notification of FIP Scoping Mission to be undertaken in Lao PDR, January 19-21, 2011

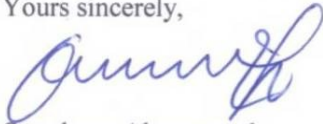
On behalf of the Lao Government, I am pleased to inform you that in consultation and agreement with the MDBs (ADB and the World Bank Group) during the FIP Pilot Country Meeting held in Washington D.C. on November 7, 2010, the scoping mission will be undertaken in Lao PDR between 19-21 January, 2011. The main purpose of the scoping mission is to inform and take stock of the existing and planned REDD+ activities to be financed and implemented by key stakeholders as well as discussing with the MDBs on the roadmap for preparing the Forest Investment Strategy (FIS).

In order to enable us to cover some of the operational costs associated with FIS development, I would like to submit, together with this notification letter, a request for a preparation grant for the amount of *US\$ 227,900*. This proposed amount will be used to finance activities that are necessary for the scoping and subsequently the joint missions and preparation of the FIS including: i) operating costs associated with advertising and hiring of international and national consultants to assist the government in the collection and consolidation of data, coordination with relevant stakeholders and preparation of the FIS; and ii) organizing workshops at the national and local levels to inform and collect participants' comments and suggestions on possible areas to be financed using FIP funds that are in line within the framework of the National REDD+ Strategy.

The draft agenda together with a ToR for the scoping mission and the request for the preparation grant are enclosed herewith for your consideration and approval.

We are looking forward to hearing from you. Should you require further information on the activities proposed in the request for preparation grant, please do not hesitate to contact me.

Yours sincerely,



Oupakone Alounsavath
FIP Focal Point and
Director of the Planning and Cooperation Division
Department of Forestry, Ministry of Agriculture and Forestry

Copy:

- Dr. Silavanh Sawathvong, Director, General, Department of Forestry, Ministry of Agriculture and Forestry
- Mr. Somchith Inthamith, Director General, Department of International Cooperation, Ministry of Planning and Investment
- Mme. Thippakone Chanthavongsa, Director General, Department of External Finance, Ministry of Finance
- Ms. Keiko Miwa, Country Manager, World Bank Lao PDR
- Dr. Chong Chi Nai, Country Director, ADB Lao PDR Residence Mission
- Mr. Aimilios Chatzinikolaou, Head of IFC Office Lao PDR