

# CLIMATE INVESTMENT FUNDS

CTF-SCF/TFC.6/5  
June 15, 2011

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Joint Meeting of the CTF and SCF Trust Fund Committees  
Cape Town, South Africa  
June 27, 2011

Agenda Item 6

## **OBSERVERS IN THE CIF GOVERNING BODIES**

### **SUMMARY**

### **Proposed Decision by the Joint CTF and SCF Trust Fund Committees**

The joint meeting of the CTF and SCF Trust Fund Committee reviewed document CTF-SCF/TFC.6/5, *Observers in the CIF Governing Bodies*, and takes note of the short term improvements that have been put in place by the CIF Administrative Unit. The joint meeting welcomes the feedback and recommendations from the stakeholder consultations among the CSO groups, private sector groups, and indigenous peoples groups and agrees that the following steps should be taken to strengthen the engagement of observers in the CIF Trust Fund Committees and Sub-Committees:

## I. BACKGROUND

1. At its joint meeting in November 2011, the CTF and SCF Trust Fund Committee reviewed document CTF-SCF/TFC.5/7, *Review of the Self-Selection Process for Observers to CIF Committees and Effectiveness of Participation*, and took note of the results of the independent review of the self-selection process for, and effectiveness of participation of observers to the CIF Committees.
2. It welcomes the recommendations by the current observers for short and long-term improvements of the process and requested the CIF Administrative Unit to implement proposed short-term actions immediately. With regards to the proposed modifications, the joint meeting requested the CIF Administrative Unit to organize further consultations with interested stakeholders during the 2011 CIF Partnership Forum, and to report on those consultations together with costed proposals, for further consideration by the joint CTF and SCF Trust Fund Committees at their joint meeting in June 2011.
3. This paper has been prepared in response to that request. The document includes information on
  - (i) steps that have been taken on short-term measures
  - (ii) consultations for CSO observers during the 2011 CIF partnership Forum in Cape Town, South Africa; and
  - (iii) the process for the self selection of CIF observers for the upcoming term.
4. Matrix with updates on follow-up on recommendations to enhance CSO observer participation in the CIF:

Recommendation	Status	Proposed Next Step
<b>Access to information</b>		
Post meeting documents on the CIF website at least two weeks prior to the meetings (4 weeks for FIP policy documents)	Efforts are continuously being made to meet this deadline	
Post dates for scoping and Joint Missions, TORs for country programming activities and mission reports on the CIF website 2 weeks in advance of the departure of the mission (4 weeks for FIP)	This is consistently done	
Provide disbursement data	It has been agreed that the CIF Administrative Unit, in collaboration with the MDBs and the Trustee, will report disbursement information by CIF program on a semi-annual basis and prepare a	

	<p>first disbursement report by the end of February 2011. Disbursement data by program were disseminated on March 1, 2011. The next report will be published in July 2011.</p>	
Provide observer orientation sessions	Was done when observers were first identified.	CIF Administrative Unit to organize orientation meeting when new observers selected. With the recent appointment of a stakeholder relations officer, the CIF Administrative Unit proposes to hold virtual briefings for observers in advance of CIF meetings.
Provide interpretation of meetings and translation of documents	<p>At November 2010, it was agreed that simultaneous interpretation in English, French and Spanish would be available for CIF Committees and Sub-Committees. Beginning with the June 2011 meetings, simultaneously interpretation will be available.</p> <p>Short summaries of major policy and programming documents prepared for CIF meetings will be translated prior to the meetings.</p>	
<b>Observer Reporting to Constituency</b>		
Observer representatives to report back to their constituency on the outcomes of the CIF meetings.	Observers' responsibility	
Observers to send the Co-Chair Summary to their constituency as a record of the meeting decisions.	Observers' responsibility	To be considered further during consultations
<b>Participation in Discussion of Investment Frameworks:</b>		

Discuss investment frameworks under the SCF targeted programs in a transparent manner.	Investment plans under the SCF are discussed in open sessions	
Observers of the discussion on investment frameworks to provide feedback on Sub-Committee discussion to their constituency in the pilot country for which the investment framework was discussed.	Summaries of the meetings are posted on the CIF website after the meetings.  Observers' responsibility	To be considered further during consultations
<b>Observer Needs:</b>		
Conduct needs assessment on how observer constituencies want to be involved in the CIF	CIF Administrative Unit has commissioned RESOLVE and WBCSD to prepare for the stakeholder consultations in June 2011. One activity is canvassing constituencies for their views. Their reports will be submitted to the consultations to be held in conjunction with the Partnership Forum.	
Cost-Sharing arrangements for observers from Northern NGOs and the private sector		To be considered further during consultations
Rapid approval of the Private Sector Business Guide prepared by the WBSD	The Private Sector Business Guide was posted on the CIF website in March 2011.	
Change terminology: "self-selection" process		To be considered further during consultations
<b>Building Observer Constituencies:</b>		
Use of an advisory group for selecting observers		To be considered further during consultations
Use the Partnership Forum as platform for the observer selection process		The CIF Administrative Unit was informed by CSO representatives that they did not want to carry out a selection process during the 2011 CIF Partnership Forum as the period of time involved

		would be insufficient for a full fledged selection process. The CSOs will discuss proposals for a self-selection process during their consultations and provide a proposal to the CTF and SCF Trust Fund Committees at their joint meeting in June 2011.
Allow business associations or a roster of private sector companies as observers for the Private Sector		To be considered further during consultations
Use private sector representatives as technical experts to review investment frameworks and projects	To be considered in discussions of quality review of investment plans	