

CLIMATE INVESTMENT FUNDS

November 4, 2013

Summary of the Co-Chairs
Joint Meeting of the CTF and SCF Trust Fund Committees
October 29, 2013

Co-Chairs

Mr. David Kaluba, Zambia
Ms. Kate Hughes, United Kingdom

AGENDA ITEMS 1 AND 2. OPENING AND ELECTION OF CO-CHAIRS

1. Mr. David C. Kaluba, Co-Chair from recipient countries opened the joint meeting. As Mr. Frank Fass-Metz, Co-Chair from the contributor countries, was no longer able to serve as a Co-Chair of the joint meeting of the CTF and SCF Trust Fund Committees, the meeting elected Ms. Kate Hughes, the Committee member from the United Kingdom, to serve as the Co-Chair from the contributor countries for the remainder of the term, until the joint meeting in October/November 2014, the first meeting after the Partnership Forum in July 2014.

AGENDA ITEM 3. ADOPTION OF AGENDA

2. The joint meeting agreed to amend the provisional agenda and adopted the revised agenda proposed in document CTF-SCF/TFC.11/1.

AGENDA ITEM 4. REPORTING FROM THE INDEPENDENT EVALUATION

3. The meeting welcomed the presentation by the Chair of the Evaluation Oversight Committee (EOC) and the lead of the independent consultant team concerning the on-going preparation of the independent evaluation of the CIF and the interim report that had been circulated earlier. The joint meeting requests the EOC and the team to complete its work in sufficient time to circulate the final evaluation and a management response, well in advance of the next joint meeting. The joint meeting agrees to consider proposals and actions to address the recommendations of the evaluation at its meeting in June 2014. The joint meeting also requests that the team takes into account in the final report, comments made during the meetings and any which might be submitted in writing. The joint meeting also requested that the final report be focused on strategic issues, with a particular emphasis given to on-the-ground experiences. The meeting requests the EOC and the team to take into consideration document CTF-SCF/TFC.11/Inf.7, *Interim Evaluation Report: Comments from the CIF Administrative Unit and the MDBs* and to publish all comments on the interim report on the EOC website.

AGENDA ITEM 5. REPORT FROM INDEPENDENT EVALUATION OFFICES OF THE MDBS ON INCLUSION OF CIF-FUNDED PROJECTS WITHIN THEIR REGULAR EVALUATION PROGRAMS

4. The joint meeting expresses its appreciation to the independent evaluation offices of the MDBs for responding to its request for information on inclusion of CIF-funded projects within the regular evaluation programs of the MDBs and welcomes the *Report from Independent Evaluation Offices of the MDBs on inclusion of CIF-funded Projects within their Regular Evaluation Programs*.

5. The joint meeting invites the MDBs to share with the CIF Committees the results of any relevant work that they undertake with respect to CIF-funded projects or other climate change activities of the MDBs. The joint meeting also invites the evaluation programs of the MDBs to share information with the CIF Administrative Unit to enhance lessons learning and knowledge on CIF-financed projects for use in CIF monitoring reports, learning products and other relevant documents and materials.

AGENDA ITEM 6. PROPOSAL FOR MODALITIES AND INCENTIVES TO INCLUDE A BROAD RANGE OF EVALUATIVE APPROACHES IN THE CIF

6. The joint meeting welcomes the document CTF-SCF/TFC.11/5, *Proposal for Modalities and Incentives to include a Broad Range of Evaluative Approaches in the CIF*, and invites the CIF Administrative Unit, in collaboration with the MDBs:

- a) to prepare a more comprehensive overview of approaches that could be put into place with the goal of increasing the number of initiatives that include evaluative approaches as part of their design, including information on how other funds have handled this issue and what are the experiences and emerging best practices;
- b) to undertake a stock taking of what MDBs are already doing and plan to do to evaluate CIF-funded projects, and
- c) to prepare a portfolio mapping and assessment of which CIF pipeline project/program concepts could be suitable for incorporating real-time evaluative approaches, including impact evaluation, in the further design and development of the projects/programs.

7. The joint meeting requests the CIF Administrative Unit and the MDBs to present to the next joint meeting of the Committees in June 2014 a proposal, based on the above information, as to the project/program concepts suitable for incorporating evaluative approaches. The proposal should include information on: (a) the value added, (b) challenges and how they would be addressed, (c) CIF financing that would be needed to cover the additional costs of the evaluative activities, and (d) CIF pilot countries' interest in incorporating such approaches.

AGENDA ITEM 7. UPDATE OF THE CIF ERM FRAMEWORK: DEVELOPMENT OF A PORTFOLIO RISK DASHBOARD

8. The joint meeting reviewed document CTF-SCF/TFC.11/6, *Update of the CIF ERM Framework: Development of a Portfolio Risk Dashboard*, and notes its appreciation for the work that has been undertaken to develop a prototype to facilitate tracking of the risks identified in the CIF ERM.

9. The meeting requests the Trustee, working in collaboration with the CIF Administrative Unit and the MDBs, to proceed expeditiously to finalize the design of the dashboard, taking into account comments made at the meeting as well as any written comments submitted by Committee members by November 15.

10. The meeting further requests that the Trustee and the CIF Administrative Unit ensure that the IT work necessary to support the dashboard commence as early as possible with a view to running a testing phase of the full dashboard in the first quarter of 2014. The Committees request that the Dashboard be fully operational by the end of March 2014

AGENDA ITEM 8. MEASURES TO INCREASE THE EFFICIENCY OF CIF COMMITTEES

11. The joint meeting of the CTF and SCF Trust Fund Committees reviewed document CTF-SCF/TFC.11/7, *Measures to Improve the Efficiency of CIF Committees*, and requests the CIF Administrative Unit to revise the paper to reflect comments and suggestions made during the joint meeting and to circulate the revised paper for approval by mail.

AGENDA ITEM 9. SUBMISSION BY OBSERVERS FOR ENHANCING THEIR PARTICIPATION IN THE CLIMATE INVESTMENT FUNDS

12. The joint meeting reviewed the submission by observers from civil society organizations indigenous peoples and the private sector (the “observers”) for enhancing their participation in the CIF. The Committee acknowledges the value added by observers to its deliberations and agrees that the following activities could usefully be pursued to enhance observer participation in the CIF:

- a) stakeholders are encouraged to meet in advance of a Trust Fund Committee or Sub-Committee meeting, either through teleconference or just prior to a Committee or Sub-Committee meeting, to prepare for the meeting;
- b) the CIF Administrative Unit is invited to organize a training session for observers in conjunction with the CIF meetings and the Partnership Forum to be convened in Jamaica in June/July 2014;
- c) the CIF Administrative Unit is invited to collaborate with the observers in commissioning a paper for consideration at the next joint meeting to present suggestions and ideas to strengthen the engagement of national stakeholders at the country level, including in CIF project design, implementation and monitoring, recognizing the lead role of countries in facilitating stakeholder consultations and the experience gained in carrying out such consultations in CIF pilot countries;
- d) the MDBs are requested to strengthen outreach to regional stakeholders, including through presentations regarding the CIF at appropriate existing regional events such as MDBs annual stakeholder meetings, to enhance awareness about the CIF, solicit regional stakeholder feedback and increase the engagement of regional stakeholders; and
- e) the CIF Administrative Unit is requested to be open to feedback of CIF observers in its work to develop monitoring and evaluation sourcebooks.

13. The joint meeting requests the CIF Administrative Unit to work with the observers to agree on a work program and budget for FY14 and FY15 to carry out the activities agreed above. The agreed work program and budget should be submitted to the CTF and SCF Trust Fund Committees for approval. The meeting notes its expectation that the requested funding may not exceed USD 174,500.

AGENDA ITEM 10. OTHER BUSINESS

14. The joint meeting welcomes document CTF-SCF/TFC.11/Inf.2, *Progress Report on CIF Knowledge Management Activities*, and document CTF-SCF/TFC.11/Inf. 3, *Progress report on implementation of the CIF Communications Strategy*. The joint meeting also welcomes the update provided on the recruitment of a gender specialist by the CIF Administrative Unit. The meeting appreciates the success of the CIF in publishing data with the International Aid Transparency Initiative.

AGENDA ITEM 11. CLOSING

15. The meeting was closed on Tuesday, October 29.